

**VILLAGE OF MILLTOWN
REGULAR VILLAGE BOARD MEETING
DECEMBER 8, 2025**

Meeting Minutes

• **6:10 p.m. VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:10 p.m. by Village President, Larry Kuske.

ROLL CALL: Present: Joe Castellano, Jeff Erickson, Mitchell Galle, Les Sloper, Henry Studtmann, Aaron Zbleski and Larry Kuske. Absent: None Also Present: Josh Miller & Kevin Oium, Cedar Corporation; Boyd Heilig, Mike Nutter, Shaun Thayer, Bonnie Carl, Diana Virkus, and Amy Foeller.

APPROVAL OF MINUTES: A unanimous Castellano/Zbleski motion approved the minutes of the November 10, 2025 meeting.

APPROVAL OF AGENDA FOR DECEMBER 8, 2025, VILLAGE BOARD MEETING: A unanimous Castellano/Galle motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS:

- a. Milltown resident, Steve Quist, 520 Milltown Avenue regarding neighbor's fuel tank storage; and shed in front yard on another neighbor's property. Police Chief, Shaun Thayer, will follow up with the property owner on fuel storage tanks for confirmation the fuel storage tanks are being utilized for heating purposes. Village Clerk, Amy Foeller, is to follow up on shed for possible zoning violation. Steve requested a follow up on above listed concerns.

ZONING MAP AMENDMENT: A unanimous Studtmann/Sloper motion approved Zoning Map Amendment request by Heather Gillespie, on behalf of M Leko LLC, to amend the Zoning Map for property located at 110 Main Street West from PI Public Institutional to B-1 General Commercial, Parcel Number 151-00037-0000. The subject property is generally located north of Main Street, and southeast of State Highway 35, consisting of approximately 0.18 acres.

CEDAR CORPORATION:

- a. Josh Miller presented discussions regarding a Municipal Code Amendment on Yard Definitions. Milltown Trustees agreed that the code to be amended at the January 12, 2026 meeting.
- b. Josh Miller presented discussions regarding a Municipal Code Amendment on Event Space Use and Parking Exceptions. Milltown Trustees decided to address this amendment at a later time if concerns arise.
- c. Josh Miller updated Trustees on Josh Nelson's time line for a primary structure on parcel located at 137 Eider Street, as follow up requirement on Conditional Use Permit granted on November 11, 2024. Josh Nelson is to update Milltown Village Trustees in December 2026.
- d. A Sloper/Studtmann motion, Trustee Aaron Zbleski abstaining, approved Agreement Regarding Shed Removal or Compliance with Parcel #151-00461-0000, 107 Plover Street.
- e. A unanimous Sloper/Zbleski motion approved contract for design services with Cedar Corporation for completing a community wide water capacity study in the amount of \$20,000.00.

LIBRARY REPORT: Library Director, Bonnie Carl, was in attendance to review November reports.

POLICE REPORT:

- a. A unanimous Castellano/Zbleski motion approved Operator License(s) for the following:
 - i. Taylor Lehner, Lumber Jack's
 - ii. Mariah Martinsen Wilson, Lumber Jack's
 - iii. Jeffrey Lohr, Wise Guys

PUBLIC WORKS REPORT:

- a. Freeze alarm for pump house (*to remain on agenda until resolved*).
- b. Village Shop Office furnace replacement. Public Works to request an additional bid from another vendor (*to remain on agenda until resolved*).
- c. A unanimous Castellano/Galle motion approved quote from Northwestern Electric Company in the amount of \$2,609.61 for five street lights on Tiger Street.
- d. Mike Nutter updated that Village of Milltown has been award the LRIP grant in the amount of \$11,569.49. Grant funds intended to be used for Parkins Avenue.

CLERK/TREASURER REPORT:

- a. A unanimous Castellano/Zbleski motion approved setting Caucus for January 12, 2026, at 6:00 p.m., Milltown Public Library, 61 Main Street West.
- b. A unanimous Sloper/Studtmann motion approved appointment of 2026/2027 Election Inspectors as follows: Toni Sloper, Cindy Castellano, and Aaron Zbleski.

OLD BUSINESS:

- a. Village President, Larry Kuske, and Trustee, Henry Studtmann, provided updates of the design of the Milltown Community Center, as a result of the meeting held on December 5, 2025, with Brandon Sather.
- b. A unanimous Zbleski/Galle motion approved ordinance project updates to include revising Section 7-2-36 Display of License.
- c. A unanimous Castellano/Sloper motion approved creating ordinance for no camping on village owned property, as part of the ordinance project updates.

NEW BUSINESS: None

CONSENT AGENDA: A unanimous Zbleski/Galle motion approved General check #34396 through #34424; manual checks as presented on the check register; and payroll voucher #V1800 through #V1821.

CLOSED SESSION: A unanimous Castellano/Studtmann motion moved tonight's meeting into closed session.

OPEN SESSION: A unanimous Castellano/Zbleski motion moved tonight's meeting into open session. A committee meeting date of Tuesday, December 16, 2025 at 6:00 p.m. to review applications for the Clerk/Treasurer position.

ADJOURN: A unanimous Sloper/Zbleski motion made to adjourn.

Respectfully submitted this 16th Day of December, 2025

Amy Foeller
Milltown Village Clerk/Treasurer
Milltown, WI