

VILLAGE OF MILLTOWN
REGULAR VILLAGE BOARD MEETING
AUGUST 11, 2025
Meeting Minutes

• **6:45 p.m. VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:45 p.m. by Village President, Larry Kuske.

ROLL CALL: Present: Joe Castellano, Mitchell Galle, Les Sloper, Henry Studtmann, Aaron Zbleski and Larry Kuske. Absent: John Sorensen Also Present: Josh Miller, Cedar Corporation; Boyd Heilig, Mike Nutter, Shaun Thayer, Bonnie Carl, Diana Virkus, and Amy Albrecht.

APPROVAL OF MINUTES: A unanimous Castellano/Zbleski motion approved the minutes of the July 14, 2025 meeting,

APPROVAL OF AGENDA FOR AUGUST 11, 2025, VILLAGE BOARD MEETING: A unanimous Sloper/Studtmann motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS: None

NONBINDING DISCUSSIONS(S):

- a. Bill and Judy Hammond, 311 4th Avenue SW were not in attendance to discuss a secondary structure on their parcel. Josh Miller, Cedar Corporation, discussed the interest in amending the zoning code to allow for additional accessory structures on an adjacent property.
- b. Laura Gates, 113 Main Street W to discuss renovations at this parcel as they are under contract to purchase. Laura updated board members that they would like to create an event center with temporary over-night rental spaces in the additional building. Event center to accommodate approximately 125 people. Laura assured that the concerns of the deteriorating stucco siding falling off the building would be one of the first items addressed. The board was in agreement with working with Laura to accommodate an event center and/or residential.
- c. Brian Nelson, 110 Main Street W, was not in attendance to discuss the possibility of adding on to the property for expansion purposes as proposed at the July 14, 2025 meeting. It was determined that the addition to the parcel does meet DOT requirements. Mike Nutter did raise concerns that the addition would block the vision of traffic stopped at Main Street and Highway 35.

LIBRARY REPORT: Library Director, Bonnie Carl, was in attendance to review July, 2025, Library reports and events.

POLICE REPORT:

- a. A unanimous Zbleski/Studtmann motion approved Kid's Night Out donation in the amount of \$500.00.
- b. Trustee, Aaron Zbleski, asked if the Police Department could patrol for speeding UTV's on Stokely Road.

PUBLIC WORKS REPORT:

- a. Road repairs on Parkins Avenue will be budgeted for in the 2026 budget year.
- b. A unanimous Castellano/Zbleski motion approved bids as follows for road repairs on Milltown Avenue and sidewalk repairs:
 - 1) Nick's Excavating for Milltown Avenue tear off in the amount of \$5,800.00
 - 2) Monarch Paving for blacktop on Milltown Avenue in the amount of \$34,068.00
 - 3) Giller Masonry for curb/gutter/sidewalk repairs in the amount of \$9,265.00
- c. A unanimous Studtmann/Galle motion approved hydrant replacement and valve near Circle-K, bid submitted by Nick's Excavating in the amount of \$11,500.00.
- d. Discussion regarding two other hydrants that need repairs (*item tabled to September 8, 2025 meeting*).
- e. Trustee, Joe Castellano, stated that the door on the well house is too dilapidated for painting. Trustee, Henry Studtmann, will measure the door and look for replacement options (*tabled to September 8, 2025 meeting*).

CLERK/TREASURER REPORT:

- a. A unanimous Zbleski/Galle motion approved Pay Request #7 for Albrightson for the Tiger Street project, in the amount of \$7,178.81, with a contingency of the completion of the punch list items.
- b. A unanimous Zbleski/Studtmann motion approved Resolution #2025-11 Exemption from County Library Tax.

OLD BUSINESS:

- a. No Community Center project updates at this time (*item to remain on agenda through completion*).
- b. A unanimous Sloper/Zbleski motion approved 2025 CDBG Public Facilities Grant Award up to \$1,000,000.00 for the Milltown Community Center
- c. Milltown Village Ordinance Updates (*to remain on agenda through completion*):
 - a. Standing Committees-agreed that listing committees on the website will be sufficient
 - b. Weed Commission-Village President, Larry Kuske, appointed Trustee, Joe Castellano, as the appointed weed commissioner for the 2025/2026 year. This position will be an ongoing appointed position assigned during committee assignments annually in May.
 - c. Fire Protection Charges- (*discussion tabled until the return of Trustee, John Sorensen, and until the next ordinance update discussion*).
 - d. Regulation of Alarm Systems- (*discussion tabled until the return of Trustee, John Sorensen, and until the next ordinance update discussion*).
- e. A Zbleski/Galle motion (Trustee Henry Studtmann abstaining from the vote) approved accepting bid submitted by LT Carpentry in the amount of \$2,775.00 for concession stand repairs at Melgren Field Ballpark.
- f. Discussion regarding the tree commission letter wording was discussed and agreed upon.
- g. Discussions regarding fuel for pump house will be purchased on a as needed basis for the remainder of the 2025 year. Utility Clerk, Diana Virkus, will follow up with Alcivia regarding if a contract is needed.

NEW BUSINESS:

- a. Discussion regarding park address signage per recommendation of Polk County for Angel's Island and Melgren Field Ballpark. The Village will look into signage.
- b. Discussion regarding hanging flower baskets for the 2026 year. It was decided to reduce the quantity from twenty (20) to sixteen (16); price is \$85.00 per basket.

CONSENT AGENDA: A unanimous Sloper/Galle motion approved General check #34209 through #34254; manual checks as presented on the check register; and payroll voucher #V1686 through #V1711.

ADJOURN: A unanimous Zbleski/Studtmann motion made to adjourn.

Respectfully submitted this 29th Day of August, 2025

Amy E. Foeller
Milltown Village Clerk/Treasurer
Milltown, WI

DRAFT