

**VILLAGE OF MILLTOWN
REGULAR VILLAGE BOARD MEETING
JULY 14, 2025**

Meeting Minutes

• **6:45 p.m. VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:45 p.m. by Village President, Larry Kuske.

ROLL CALL: Present: Joe Castellano, Mitchell Galle, Les Sloper, John Sorensen, Henry Studtmann, Aaron Zbleski and Larry Kuske. Absent: None Also Present: Boyd Heilig, Shaun Thayer, Bonnie Carl, Diana Virkus, and Amy Albrecht.

APPROVAL OF MINUTES: A unanimous Sloper/Sorensen motion approved the minutes of the June 9, 2025 meeting, with the request from Trustee, Les Sloper, to add to the library report that the library loan, in the amount of \$318,500.00, has been paid in full.

APPROVAL OF AGENDA FOR JULY 14, 2025, VILLAGE BOARD MEETING: A unanimous Galle/Sorensen motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS:

- a. Milltown resident, Jeff Lelle, 317 2nd Avenue S., was in attendance in regards to the location of the speed bumps installed on 2nd Avenue S. Jeff stated the location of the speed bumps are located directly in sight of their front door of their residence, causing drivers to yell complaints (to them), honk horns, and accelerate unnecessarily. It was stated that the board would take into consideration relocating the speed bumps next spring 2026 when the speed bumps will be installed.
- b. Brian Nelson of Grace & Truth Worship, 110 Main Street W., was in attendance to inquire about expanding the current building to add a 40' x 50' addition (on north side current building). Brian provided a parcel image with a sketch of the addition. It was requested that Village Clerk, Amy Albrecht, to consult with Josh Miller of Cedar Corporation regarding the zoning code and to follow up with Brian.
- c. Milltown resident, Richard Pugsley, 512 Parkins Avenue, was in attendance regarding a dog attack on his two dogs, which caused him to bring his pet to the vet for injuries. Chief Thayer stated he has been involved in this complaint and currently does not have proof as to who the dog (that attacked) belongs to; and no witness(es) that are willing to submit a statement.
- d. Written comments submitted by Milltown residents, David and Don Beaulieu, 314 2nd Avenue S., as follows:
 - Would it be possible to paint the trim and doors on the pump houses and storage houses by the Village ballfield?
 - Would it be possible to have the brush cut and the door fixed on the Quonset building?
 - Would it be possible to address the weeds on the community center building site?It was asked by board members that the above listed items be addressed by Public Works.

LIBRARY REPORT: Library Director, Bonnie Carl, was in attendance to review June, 2025, Library reports and events.

POLICE REPORT:

- a. A unanimous Sorensen/Zbleski motion approved Operator Licenses for the following:
 - Lachelle Tyndall, Hack's Pub
 - Stephanie Callaway, Wise Guys
- b. An update was requested by Trustee, Les Sloper, regarding the incident(s) of vandalism at Half Moon Beach bathrooms. Chief Thayer stated he met with the juvenile and his/her parent. A trespass charge was issued to the juvenile; and the juvenile's job with the Half Moon Lake District was revoked.
- c. It was asked by Trustee, Aaron Zbleski, to address the lawn at 107 3rd Avenue NE.

PUBLIC WORKS REPORT:

- a. A unanimous Castellano/Sorensen motion approved bid from Randy Giller in the amount of \$10,993.00 for 2025 sidewalk repairs.
- b. A unanimous Sorensen/Galle motion approved bid from Nick's Excavating in the amount of \$32,285.00 hydrant and valve (quantity three) replacements (hydrant \$12,860.00; valves \$19,425.00).
- c. Bid for repairs for Parkins Avenue were reviewed. Bids submitted as follows (*item tabled to August 11, 2025 meeting*):
 - SealTech \$31,900.00 (asphalt)
 - Monarch Paving \$22,750.00 (asphalt)
 - Nick's Trucking & Excavating \$23,725.00 (excavating)
 - Paragon Excavating \$14,890.00 (excavating)
- d. Bid from SealTech for street patching was reviewed. Bid for \$15,302.00 (*item tabled to August 11, 2025 meeting*).
- e. A unanimous Zbleski/Galle motion approved bid submitted by Carlson Construction in the amount of \$2,100.00 for the ceiling repairs at the Village Shop.

CLERK/TREASURER REPORT:

- a. A unanimous Castellano/Zbleski motion approved Pay Request #6 for Albrightson for the Tiger Street project, in the amount of \$116,033.74, with a contingency of the completion of a walk-through of the project to be conducted first.

OLD BUSINESS:

- a. No Community Center project updates at this time, pending awaiting information on grant application (*item to remain on agenda through completion*).
- b. A unanimous Zbleski/Galle motion approved appointed Forester pay to be paid at a flat rate of \$60.00 annually. Di will find a sample letter for a letter to be sent out to residents regarding the information Les Sloper has collected to date (regarding *recommending* tree removal to residents).
- c. Milltown Village Ordinance Updates (*to remain on agenda through completion*):
 - a. Tree and Shrubs-a unanimous Sorensen/Galle motion approved updating Tree and Shrubs ordinance as presented as follows: updating to change the verbiage from *may* to *shall*. Adding to the ordinance that the Forester will conduct an inspection annually no later than May of each year.
 - b. Keeping of Poultry-a unanimous Zbleski/Galle motion approved updates to the Keeping of Poultry ordinance as presented as follows: updating to 3-1/2 square feet per chicken;

no free range; included two forms 1) Keeping of Poultry License Application, and 2) Backyard Chicken Coop Design Plan.

- c. A unanimous Galle/Zbleski motion approved updates to the Storage Containers ordinance as presented as follows: include General Industrial and Highway/General Commercial; Permit fee of \$25.00; removing repairing yard after container removal.
- d. No bids were submitted for the Melgren Field concession stand repairs. Amy is to give bid information details to Diana to post on Village Facebook page; Trustee, Henry Studtmann, is reaching out to local contractors as well. Bids will be due to the Village Office by Friday, August 8, 2025 (*item tabled to August 11, 2025 meeting*).

NEW BUSINESS:

- a. A unanimous Zbleksi/Sloper motion approved to not sign the Alcivia pre-buy contract at this time (contract due by July 31, 2025); remainder credit balance will be used, and pay as you go option for additional gallons. Diana is going to follow up with Alcivia with questions presented by the board (*item tabled to August 11, 2025*).
- b. Trustee, John Sorensen, updated Village Trustees regarding the Milltown Community Fire Association combining departments.

CONSENT AGENDA: A unanimous Castellano/Zbleksi motion approved General check #34169 through #34208; manual checks as presented on the check register; and payroll voucher #V1662 through #V1685.

CLOSED SESSION: A unanimous Sloper/Galle motion moved the meeting into closed session.

RECONVENE INTO OPEN: A unanimous Sorensen/Zbleski motion approved reconvening into open session.

ADJOURN: A unanimous Sloper/Sorensen motion made to adjourn.

Respectfully submitted this 16th Day of July, 2025

Amy Albrecht
Milltown Village Clerk/Treasurer
Milltown, WI