

**VILLAGE OF MILLTOWN
REGULAR VILLAGE BOARD MEETING
MAY 12, 2025
Meeting Minutes**

• **6:15 p.m. VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:15 p.m. by Village President, Larry Kuske.

ROLL CALL: Present: Joe Castellano, Mitchell Galle, Les Sloper, John Sorensen, Henry Studtmann, Aaron Zbleski and Larry Kuske. Absent: None Also Present: Josh Miller, Cedar Corporation; Boyd Heilig, Mike Nutter, Shaun Thayer, Diana Virkus, and Amy Albrecht.

APPROVAL OF MINUTES: A unanimous Sloper/Sorensen motion approved the minutes of the April 14, 2025 meeting.

APPROVAL OF AGENDA FOR MAY 12, 2025, VILLAGE BOARD MEETING: A unanimous Castellano/Zbleski motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS:

- a. Milltown resident, Angie Nelson, 628 Milltown Avenue, was in attendance to approved moving in a 1993, 14' x 70' mobile home. Home is not required to be on a cement slab since the home is not 2007 or newer (according to building inspector, Ben Campbell, and Wisconsin State Statute). A unanimous Sloper/Zbleski motion approved the home.

TEXT AMENDMENT REQUEST, VILLAGE OF MILLTOWN: A unanimous Zbleski/Sloper motion approved to amend Section 13-1-176 Violations and Penalties Provisions in Title 13, Chapter 1, Zoning Code of the Village of Milltown Code of Ordinances. The proposed change reduces the remedial action time to comply with an order from 30-days to 14-days before the Village can proceed with appropriate legal action.

APPLICATION FOR COMMUNITY DEVELOPMENT GRANT-PUBIC FACILITIES (CDBG-PF) FUNDS: A unanimous Castellano/Galle motion approved Resolution #2025-09 Authorizing Resolution to Commit Match Funds & Certification of Match Funds Secured.

LIBRARY REPORT: Library Director, Bonnie Carl, was not in attendance tonight.

POLICE REPORT:

- a. It was consensus of board discussion that it would be asked that Polk County Recycling move the recycling containers from the Community Center/Melgren Field parking area due to visibility/safety issues of the current location. It was advised the recycling containers should be moved to the Milltown Village Shop and placed near the Watermans recycling container.
- b. A Castellano/Galle motion (Trustee Studtmann abstained) approved Operator License(s) for the following individuals:
 - i. Olive Jensen, Hack's Pub
 - ii. Matthew Krueger, Circle-K
 - iii. Victoria Studtmann & Henry Studtmann, Milltown Community Club
- c. Chief Thayer discussed placing a 25-mph sign on Main Street near Rapid Repair, going out of town. Public Works will order a sign and install.

- d. Chief Thayer discussed updates regarding unregistered vehicles on residential properties.
- e. Chief Thayer updated members regarding a follow-up discussion after the April 14, 2025 meeting, regarding excess truck traffic on 2nd Avenue. RockShield stated that due to Tiger Street not having blacktop, their delivery trucks have been required to use 2nd Avenue to gain access due to poor road conditions of Tiger Street. It was stated that when Tiger Street is blacktopped, they will instruct all truck drivers to utilize Industrial Avenue and Tiger Street.

PUBLIC WORKS REPORT:

- a. A unanimous Zbleski/Sorensen motion approved quote from SealTech for blacktop patching in the amount of \$11,515.00.
- b. Mike Nutter updated members that blacktopping of Tiger Street is scheduled for the week of May 13, 2025
- c. Mike updated members regarding no water at Half Moon Beach due to no power between the pump and the well. Public works was to take the vacuum trailer out to attempt to remedy the problem in hopes to avoid digging up the blacktop. Kevin Moore will also be onsite to patch the line for repairs. Cost of repairs will be shared with Milltown Township.
- d. Hydrant and valve repairs discussion, item tabled from April 14, 2025, meeting. Village President, Larry Kuske, suggested that Public Works determine exactly how many valves will need to be replaced for decision to be made at the June 9, 2025 meeting (*item tabled to June 9, 2025*)
- e. A unanimous Castellano/Zbleski motion approved replacing the LP furnace at the pump house; quote from 24/7 Heating and Air Conditioning in the amount of \$2,400.00.

CLERK/TREASURER REPORT: None

OLD BUSINESS:

- a. Zoning violation at 109 Main Street West. This item has resolved and is further removed from the agenda.
- b. A unanimous Sorensen/Studtmann motion approved the Half Moon Beach Shared Cost Agreement as revised.
- c. Village of Milltown Company Vehicle Policy (removed from agenda until union negotiations).
- d. No Community Center project updates at this time. Cedar will be submitting grant application in May (*item to remain on agenda through completion*).
- e. Milltown Village Ordinance Updates (*to remain on agenda through completion*):
 - I. A unanimous Sorensen/Studtmann motion approved updates to Milltown Village Ordinance, Chapter 4, Sec 6-4-3 Authority of Village Forester to Enter Private Premises; a Milltown Village Trustee will be appointed to this position every year as part of committee assignments. 2025/2026 appointed member is Les Sloper. This position will be added to the annual assigned committee listing. Enforcement of ordinance is assigned to Milltown Police Department.
 - II. A unanimous Zbleski/Galle motion approved removing Chapter 8, Dance Halls & Public Dances from the Milltown Village Ordinances.
 - III. A unanimous Zbleski/Sorensen motion approved newly created Drone Ordinance (ordinance to be assigned Chapter & Section at a later date).
 - IV. A unanimous Zbleski/Sorensen motion approved Keeping of Bees Ordinance (ordinance to be assigned Chapter & Section at a later date).
 - V. Discussion of Keeping of Poultry Ordinance discussion. Item tabled to future discussion of ordinance updates project.
 - VI. A Zbleski/Galle motion (Trustee Studtmann abstained) approved removing Chapter 3 Cable Television ordinance.

- VII. Discussion regarding Sec 11-3-6 Issuance of Worthless Checks. Di to work with Chief Thayer for updates. Item tabled to future discussion of ordinance updates project.
- VIII. Discussion regarding creating an ordinance for Shipping Containers. Item tabled to future discussion of ordinance updates project.

NEW BUSINESS:

- a. A unanimous Sorensen/Zbleski motion approved advertising for (2) bids for maintenance work at Melgren Field Ballpark (*item to remain on agenda through completion*). **Bid #1-bathroom building** (remove loose paint, paint exterior (not block), apply caulk, and paint (2) exterior doors; **Bid #2-concession stand** (removing siding, replace boards as needed, install siding and trim (labor only), install exterior door (labor only), construct and replace concession stand serving windows. Work to be completed after mid-July.

Additional discussion:

- Discussion of removing stumps at Bering Park. Public Works given the go ahead to hire Cal Haines for removal.
- Various other items were discussed that Public Works will be addressing.

CONSENT AGENDA: A unanimous Sorensen/Studtmann motion approved General check #34063 through #34104; manual checks as presented on the check register; and payroll check #1154, and payroll voucher #V1602 through #V1636.

ADJOURN: A unanimous Sloper/Castellano motion made to adjourn.

Respectfully submitted this 21st Day of May, 2025

Amy Albrecht
Milltown Village Clerk/Treasurer
Milltown, WI