

**VILLAGE OF MILLTOWN  
PUBLIC HEARING FOR CDBG GRANT APPLICATION & REGULAR VILLAGE BOARD MEETING  
APRIL 14, 2025**

**Meeting Minutes**

• **6:00 p.m. CITIZEN PARTICIPATION HEARING FOR PROPOSED APPLICATION FOR COMMUNITY DEVELOPMENT GRANT-PUBLIC FACILITIES (CDBG-PF) FUNDS**

Public hearing was opened at 6:00 p.m.

Cedar Corporation, Planning and Grants Team Lead, Lynn McIntyre, was in attendance to review the following for the Proposed Application for Community Development Grant-Public Facilities (CDBG-PF) Funds:

- Basic overview of the CDBG program
- Identification of total potential funds available
- Eligible CDBG activities
- Identify housing and community development needs
- Review any potential residential or non-residential displacement
- Activities proposed for the CDBG application
- Resident input regarding community development and housing needs, the proposed CDBG project, and other CDBG activities

Public hearing was closed at 6:10 p.m.

• **6:10 p.m. REGULAR VILLAGE BOARD MEETING**

**CALL MEETING TO ORDER:** Meeting was called to order at 6:10 p.m. by Village President, Larry Kuske.

**ROLL CALL:** Present: Joe Castellano, Denise Kainz, Les Sloper, Aaron Zbleski and Larry Kuske. Absent: David Beaulieu, and John Sorensen Also Present: Lynn McIntyre, Bonnie Carl, Boyd Heilig, Mike Nutter, Shaun Thayer, and Amy Albrecht.

**APPROVAL OF MINUTES:** A unanimous Kainz/Zbleski motion approved the minutes of the March 10, 2025 Regular Village board meeting, and April 4, 2025, Special Village board meeting.

**APPROVAL OF AGENDA FOR APRIL 14, 2025, VILLAGE BOARD MEETING:** A unanimous Castellano/Kainz motion approved the agenda for tonight's meeting as prepared and presented.

**COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS:**

- a. Monty Stanton, 333 2<sup>nd</sup> Avenue S, regarding concerns about heavy equipment use on 2<sup>nd</sup> Avenue possibly damaging the road. Also concerns regarding a humming noise coming from new business, RockShield; wondering why equipment can't be shut down during non-working hours. Monty inquired when Tiger Street will be blacktopped; Mike Nutter updated that Albrightson Excavating is scheduled to come week of 4/21/25. It was asked that Chief Shaun Thayer remind RockShield that all deliveries must use Industrial Avenue. Monty had concerns about lighting on the west-side and north-side of RockShield that shine on residential properties, but stated that the business did shut down the west-side lights; but wondered if it could be asked to install softer lighting on the north-side. Chief Thayer stated he would also discuss this matter with RockShield. Monty also discussed concerns about his property value decreased due to the RockShield business.

- b. Bob Beidatsch, 107 4<sup>th</sup> Avenue NW, regarding concerns of neighbor's junk. Chief Thayer stated he has been working with the resident in their clean-up efforts, and will follow-up with the resident again.

**HAZARD MITIGATION PLAN:**

Lisa McMahon, Polk County Emergency Manager, was in attendance to review the mitigation plan. A unanimous Zbleski/Kainz motion approved Resolution #2025-03 All-Hazard Mitigation Plan.

**CEDAR CORPORATON:**

- a. A unanimous Sloper/Zbleski motion approved Resolution #2025-04 to Adopt Citizen Participation Plan.
- b. A unanimous Zbleski/Sloper motion approved Resolution #2025-05 to Authorize to Submit a CDBG Application.
- c. A unanimous Castellano/Kainz motion approved Resolution #2025-06 to Adopt Policy to Prohibit the Use of Excessive Force and to Enforce Applicable State and Local Law Prohibiting Physically Barring Entrances/Exits for Non-Violent Civil Rights Demonstrations.
- d. A unanimous Zbleski/Kainz motion approved Resolution #2025-07 to Adopt a Fair Housing Ordinance.
- e. A unanimous Kainz/Zbleski motion approved Resolution #2025-08 Wisconsin Residential Anti-Displacement and Relocation Assistance Plan.

**CEDAR CORPORATION:**

Lynn McIntrye updated the board on the discontinuation of the local Community Development Block Grant (CDBG) Small Cities Housing Revolving Loan fund (RLF).

**LIBRARY REPORT:**

- a. Library Director, Bonnie Carl, was in attendance to review March month end reporting.

**POLICE REPORT:**

- a. A unanimous Sloper/Zbleski motion approved Operator License(s) for the following:
  - i. Kevin Koshiol, Hack's Pub
  - ii. Brandi Skog, Lumber Jack's
  - iii. Jade Schrock, Hack's Pub
  - iv. Ashley Funk, Hack's Pub

**PUBLIC WORKS REPORT:**

- a. Hydrant replacement and valve (qty 3) replacement bids:
  - I. Nick's Excavating-hydrant \$12,860.00; valves \$19,425.00
  - II. Olson's Sewer-hydrant \$23,345.00; valves \$9,023.72 per valve (\$27,071.00)

Project will wait until after Fisherman's weekend. Mike stated they plan on moving the hydrant back further. Boyd suggested replacing the hydrant and one valve for the time being, and cleaning out the other two valves to gain a clear view for inspection purposes (*item tabled to May 12, 2025 meeting*).

- b. Mike obtained a quote for a furnace and installation for the pump house in the amount of \$3,500.00. Trustee, Joe Castellano, stated the Village should remain with LP heating as if there was to be a natural disaster, the pump house can still be heated; if converted to natural gas, the pump house would then not be heated. Village President, Larry Kuske, suggested getting a new LP heater installed. Public Works is to obtain a quote (*item tabled to May 12, 2025 meeting*).
- c. Sidewalk repair will be on the corner of Main Street and Milltown Avenue (corner of 21 Main St. W). Mike expressed concerns of cement repair needs at the Village Shop, 10' x 25' section. The concrete is tipped causing water to enter the building during rain. It was stated to do Main Street first, and then determine remaining budget balance to possibly repair cement slab at shop.
- d. A unanimous Zbleski/Castellano motion approved the purchase of a heated pressure washer in the amount of \$6,000.00.

- e. Spring clean-up days are scheduled for April 28, 2025 through May 2, 2025.

**CLERK/TREASURER REPORT:**

- a. A unanimous Castellano/Zbleski motion approved the 2025/2026 Insurance Renewal effective 4/18/25 through April 17, 2026, in the amount of \$32,056.00 (property and equipment, liability, and work comp).

**OLD BUSINESS:**

- a. Discussion regarding zoning violation at 109 Main Street W. Parcel is now for sale (*item tabled to May 12, 2025 meeting*).
- b. Installation of speed bumps on 2<sup>nd</sup> Avenue NW and 2<sup>nd</sup> Avenue SW was discussed. Public Works, Larry Kuske, and Chief Thayer will meet to determine the best location(s) for installation. The board stated speed bumps are to be installed before Memorial Day.
- c. The board discussed a complaint regarding junk on property at 131 Eider Street, Iron Horse. Village Clerk, Amy Albrecht, is to write a follow-up letter as a reminder to the property owner.
- d. Half Moon Beach shared cost agreement (*tabled to the May 12, 2025 meeting*).
- e. Village of Milltown Company Vehicle Policy (*tabled to the May 12, 2025 meeting*).
- f. Updates regarding the Milltown Community Center was discussed. Cedar still working on changes of building plan (*this topic to remain on the agenda for updates until completion*).
- g. Milltown Village Ordinance updates. It was asked if a forester has been assigned so Diana Virkus can update the ordinances that refer to this title. It was discussed that the board would like to change that title in the ordinances (*this topic to remain on the agenda for updates until completion*).
- h. It was requested that a letter of reminder to Wintergreen be sent for the loan payment arrears.

**NEW BUSINESS:**

- a. Installation of signs by Angel's Island stating "Children at Play" was discussed. Public Works will order and install two signs.
- b. A unanimous Zbleski/Castellano motion approved the 2025/2026 Village of Milltown Committee Members.
- c. A unanimous Sloper/Zbleski motion approved establishing Zoning Board of Appeals and appointed members as follows: Carl Hetfeld (3-year term); Jeff Erickson (3-year term); Sylvia Kuske (2-year term); Brian Zbleski (2-year term); Ryan Hyden (1-year term).
- d. A unanimous Kainz/Zbleski motion approved rate of pay for Zoning Board of Appeals in the amount of \$50.00 per meeting.

**CONSENT AGENDA:** A unanimous Kainz/Zbleski motion approved General check #34017 through #34061; manual checks as presented on the check register; and payroll voucher #V1577 through #V1601.

**ADJOURN:** A unanimous Sloper/Kainz motion made to adjourn.

Respectfully submitted this 22<sup>nd</sup> of April, 2025

Amy Albrecht  
Village Clerk/ Treasurer  
Milltown, WI