

**VILLAGE OF MILLTOWN
VILLAGE CAUCUS/REGULAR VILLAGE BOARD MEETING
JANUARY 13, 2025**

Meeting Minutes

• **6:00 p.m. – 2025 VILLAGE CAUCUS**

Caucus was convened at 6:00 p.m. at the Milltown Public Library. Chairperson present was Rick Fisher, and Clerk of Caucus, Amy Albrecht.

Nominations presented from the floor. One (1) seat for Village President with one nomination in total; and three (3) seats for Village Trustee with four nominations in total.

Names appearing on the ballot for Village President, Larry Kuske, *nominated by David Beaulieu/second by John Sorensen*. Name appearing on the ballot for Village Trustee are David Beaulieu *nominated by Denise Kainz/second by Les Sloper*; Aaron Zbleski *nominated by David Beaulieu/second by Joe Castellano*; Henry Studtmann *nominated by Larry Kuske/second by John Sorensen*; and Mitchell Galle *nominated by Larry Kuske/second by John Sorensen*.

A motion made by Les Sloper; second motion made by Joe Castellano to close 2025 caucus. The Spring Election is scheduled for April 1, 2025.

• **6:07 p.m. VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:07 p.m. by Village President, Larry Kuske.

ROLL CALL: Present: David Beaulieu, Joe Castellano, Denise Kainz, Les Sloper, John Sorensen, Aaron Zbleski and Larry Kuske. Absent: None Also Present: Bonnie Carl, Boyd Heilig, Mike Nutter, Shaun Thayer, and Amy Albrecht.

APPROVAL OF MINUTES: A unanimous Beaulieu/Kainz motion approved the minutes of the December 11, 2023, as amended to correct error on consent agenda motion to capture correct names.

APPROVAL OF AGENDA FOR JANUARY 13, 2025, VILLAGE BOARD MEETING: A unanimous Sloper/Sorensen motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS: None

POLICE REPORT:

- a. A unanimous Castellano/Zbleski motion approved operator license(s) for the following individuals:
 - Ashleigh Simmerman, Lumber Jack's
 - Lisa Heath, Wise Guys
 - Howard Lindahl, Circle-K
- b. Chief Thayer stated he would be providing a monthly report either in the monthly packet or will be provided the night of the monthly meeting.

CEDAR CORPORATION:

- a. A unanimous Beaulieu/Sloper motion approved the contract for CDBG-Public Facilities Grant Application and Administration.

- b. A unanimous Beaulieu/Kainz motion approved contract for completing design for the Milltown Community Center.
- c. A unanimous Sorensen/Zbleski motion approved Pay Request #2 for Albrightson Excavating in the amount of \$15,002.83.
- d. A unanimous Castellano/Beaulieu motion approved Pay Request #3 for Albrightson Excavating in the amount of \$98,408.31.

LIBRARY REPORT:

- a. Library Director, Bonnie Carl was in attendance to review December month end reporting.

PUBLIC WORKS REPORT:

- a. Discussion regarding 2025 road repair projects. It was stated that the first area addressed will be 3rd Avenue. Other areas of concern will be addressed as budget permits.
- b. Discussion of tree removal in easement on Elizabeth Street, stated by Mike Nutter that this will be done by Northwestern Electric Company during the tree/brush removal project in the Village of Milltown.
- c. Mike Nutter informed Village Trustees the backflow preventer was installed on January 6, 2025, at 52 Bank Street.
- d. Mike Nutter also informed the board of a sewer granule he purchased to try on Bank Street sewer line to aid in breakdown of material in lines.

CLERK/TREASURER REPORT:

- a. A unanimous Kainz/Sorensen motion approved to allocate remaining ARPA funds in the amount of \$766.26 to be used towards the insurance deductible for the Community Center fire.
- b. A unanimous Castellano/Kainz motion approved the 2025 contribution to Polk County Economic Development Corporation in the amount of \$948.00.
- c. A unanimous Sloper/Castellano approved 2025 employee vacation carry-over hours.

OLD BUSINESS:

- a. A unanimous Zbleski/Beaulieu motion approved moving forward with enforcing ordinance Sec 8-1-9 Fuel Storage for 507 Milltown Avenue.

NEW BUSINESS: None

CONSENT AGENDA: A unanimous Kainz/Sloper motion approved General check #33839 through #33898; and Payroll check #11500 through #11503; and Payroll voucher #V1502 through #V1530.

ADJOURN: A unanimous Sloper/Kainz motion made to adjourn.

Respectfully submitted this 16th day of January, 2025

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI