

**VILLAGE OF MILLTOWN
2025 BUDGET HEARING/VILLAGE BOARD MEETING
November 11, 2024**

Meeting Minutes

• **6:15 p.m.-YEAR 2025 GENRAL FUND BUDGET HEARING**

Village President, Larry Kuske, called the Budget Hearing to order at 6:15 p.m. The hearing was adjourned at 6:30 p.m. with a unanimous motion by Sloper/Castellano to close the Public Hearing.

• **6:30 p.m.-VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:30 p.m. by Village President, Larry Kuske.

ROLL CALL: Present: David Beaulieu, Joe Castellano, Denise Kainz, Les Sloper, John Sorensen, and Larry Kuske. Absent: Glenn Owen Also Present: Amy Albrecht, Bonnie Carl, Boyd Heilig, and Mike Nutter.

APPROVAL OF MINUTES: A unanimous Beaulieu/Castellano motion approved the minutes of the October 14, 2024, meeting with the following changes:

- Police Report: item (b)-minutes changed from triple charger to trickle charger
- Clerk/Treasurer Report: item (f)-minutes changed from annual payments to quarterly payments

APPROVAL OF AGENDA FOR NOVEMBER 11, 2024, VILLAGE BOARD MEETING: A unanimous Sorensen/Beaulieu motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS: None

CONDITIONAL USE PERMIT, JOSHUA NELSON: A unanimous Castellano/Beaulieu motion approved Conditional Use Permit request by Joshua Nelson to allow for exceptions to the setback and height requirements for a fence and exceptions to the hard surface requirements for a parking area on property (parcel number 151-00470-0005) zoned B-2 Highway Commercial located at 137 Eider Street, Milltown, WI 54858 with the following conditions:

- Once the fence is constructed, no materials may be stored outside the fenced in area prior to the principal building being constructed.
- The applicant has 24 months to hard surface the driveway access apron.
- The applicant shall inform the Village Board of a timeline for construction of the principal building by December 2025.
- Minor changes to the site plan may be approved administratively.

MUNICIPAL PROPERTY INSURANCE COMPANY-Claims Specialist, Mark Koch, was in attendance to review the Milltown Community Center fire loss and answer questions.

LIBRARY REPORT:

- a. Library Director, Bonnie Carl, was in attendance to share both the September and October 2024 reports and updates.
- b. A unanimous Kainz/Sloper motion approved Resolution #2024-11 Exemption from County Library Tax.

POLICE REPORT:

- a. Police Chief, Shaun Thayer, was not in attendance. Village President, Larry Kuske updated the board that he approved newly hired full time officer, Cody Thompson, scheduled hours for every Thursday, Friday, Saturday, and Sunday nights; 10-hour shifts.
- b. It was asked that there be less patrol on the highway and more on the residential streets. Larry stated he would speak with Chief Thayer regarding this matter.

PUBLIC WORKS:

- a. Two sealed bids were presented for ceiling repairs for Well House #3:
 - i. Scott Marek Building in the amount of \$1,950.00
 - ii. LT Carpentry in the amount of \$2,663.44

A unanimous Kainz/Sorensen motion approved bid submitted by Scott Marek Building in the amount of \$1,950.00.

- b. Discussion regarding sewer backup issues at 52 Bank Street. Village President, Larry Kuske, updated the board that Tober's have signed an agreement for installation of a backflow preventer; costs for installation to be at the expense of the Village. It was asked that Public Works contact A-1 Rooter Service to camera the line on Milltown Avenue to the alley near 206 Milltown Avenue. Public Works is to also measure and request cost estimates from Great Lakes Pipe Service to jet and camera 1st Avenue to 2nd Avenue, and 2nd Avenue to the sewer plant.
- c. Discussion regarding snow removal on Bank Street was discussed. Mike Nutter, Public Works, stated that Bank Street has had the snow removed since before he began. It was discussed there no overtime is incurred due to the snow removal as the extra hired staff that does the actual snow removal on Bank Street. It was stated that snow plowing will not be necessary at the Community Center this winter; however, removal will be necessary around the recycling containers. Library Director, Bonnie Carl, stated the importance of keeping the library entrances, both front on back, cleared for access.

CLERK-TREASURER REPORT:

- a. A unanimous Sloper/Kainz motion approved the 2025 Budget, with a tax levy of \$518,200.00; an increase of \$23,634.00; resulting in a 4.78% change.
- b. A unanimous Beaulieu/Kainz motion approved payment #1 request for Albrightson Excavating, Inc. in the amount of \$215,283.49 for the Tiger Street Project.
- c. A unanimous Sorensen/Castellano motion approved adding a cell phone to Utility Clerk position for business use. The employee can choose to utilize their personal cell phone number, turning over their personal cell phone number to the village, or choose to have a new cell number assigned. It was stated that any business communications on the cell phone is for public record.

- d. A unanimous Castellano/Sorensen motion approved rescheduling the December 9, 2024 meeting to Tuesday, December 10, 2024; regular scheduled time at 6:30 p.m.
- e. Trustee, David Beaulieu, inquired about asset sheets. Village President, Larry Kuske, explained that we are currently working with Spectrum to assure we have all properties and contents listed on the insurance policy.

OLD BUSINESS:

- a. Item tabled from October 14, 2024 meeting regarding creating an ordinance for Fuel Tank Storage on Residential Properties. A unanimous Sorensen/Kainz motion approved moving forward in sending to the attorney for review (tabled to the December 10, 2024 meeting).

NEW BUSINESS:

- a. Discussion regarding LP odor behind Elite Auto, 151 Eider Street; 500-gallon LP tanks with no gauges and no valves; tanks have been purged. Business owner, Chris Skow, spoke with both Public Works and the Fire Department and stated he has plans of repurposing the tanks. It was stated the concerns were a residual odor that sticks to the tanks and there are no safety concerns.

CONSENT AGENDA: A unanimous Kainz/Castellano motion approved General check #33724 through #33792; manual checks, and Payroll vouchers #V1444 through #V1477.

CLOSED SESSION: A unanimous Sorensen/Beaulieu motion approved moving to closed session.

OPEN SESSION: A unanimous Beaulieu/Sloper motion approved reconvening to open session.

- a. A unanimous Kainz/Beaulieu motion approved contacting Cedar Corporation to start building design for the Milltown Community Center.

ADJOURN: A unanimous Sloper/Sorensen motion made to adjourn.

Respectfully submitted this 19th day of November, 2024

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI