

**VILLAGE OF MILLTOWN
PLAN COMMISSION
May 13, 2024**

Meeting Minutes

- **6:00 p.m. PLAN COMMISSION**

CALL MEETING TO ORDER: Plan Commission meeting was called to order at 6:00 p.m. by Village President, Larry Kuske.

ROLL CALL: Present: Joe Castellano, Rick Fisher, Boyd Heilig, Denise Kainz, Mike Nutter, and Larry Kuske. Absent: Les Sloper Also Present: Amy Albrecht, Clerk/Treasurer; Lynn McIntyre & Russ Kiviniemi, Cedar Corporation; Mark Johnson, Derrick Builders

APPROVAL OF MINTUES: A unanimous Castellano/Kainz motion approved the minutes of the April 8, 2024 meeting as prepared and presented.

APPROVAL OF AGENDA FOR MAY 13, 2024 MEETING: A unanimous Fisher/Heilig approved the agenda for tonight's Plan Commission meeting as prepared and presented.

Public Hearing was opened by Village President, Larry Kuske, at 6:00 p.m., regarding proposed text amendments to Sections 13-1-29, 13-1-92, and 13-1-200 in Title 13, chapter 1 Zoning Code of the Village of Milltown Code of Ordinances, permitting Group Daycare Facilities in the B-2 Highway Commercial district by right, amending off-street parking requirements, and updating Section 13-1-200 Definitions to define a Group Daycare Facility.

Public Hearing was closed by Village President, Larry Kuske, at 6:06 p.m.

A unanimous Fisher/Heilig motion approved proposed text amendments to Sections 13-1-29, 13-1-92, and 13-1-200 in Title 13, chapter 1 Zoning Code of the Village of Milltown Code of Ordinances, permitting Group Daycare Facilities in the B-2 Highway Commercial district by right, amending off-street parking requirements, and updating Section 13-1-200 Definitions to define a Group Daycare Facility.

Public Hearing was opened by Village President, Larry Kuske, at 6:07 p.m., regarding proposed text amendment to Section 13-1-140 in Title 13, Chapter 1 Zoning Code of the Village of Milltown Code or Ordinances, permitting an accessory structure, playground, and similar use that occupies no greater than a 240 square foot area, is moveable, and not permanently affixed to the ground on a vacant site, to be established on a lot prior to the principal use or structure being present or under construction.

Public Hearing was closed by Village President, Larry Kuske, at 6:10 p.m.

A unanimous Kainz/Heilig motion approved proposed text amendment to Section 13-1-140 in Title 13, Chapter 1 Zoning Code of the Village of Milltown Code or Ordinances, permitting an

accessory structure, playground, and similar use that occupies no greater than a 240 square foot area, is moveable, and not permanently affixed to the ground on a vacant site, to be established on a lot prior to the principal use or structure being present or under construction.

A unanimous Castellano/Nutter motion approved Certified Survey Map (CSM) for parcels owned by Schaffer Rentals, LLC, for 101 Industrial Avenue, Milltown, WI 54858, located in the NW ¼ of Section 18, T35N, R17W, Village of Milltown, Polk County, Wisconsin: being part of Lot 1, Block 1, Certified Survey Map No. 2283, Volume 10, Page 207, Document No. 558196. The CSM proposes to reconfigure each existing parcel (#151-00380-0100) into two parcels.

A unanimous Castellano/Kainz motion approved Site Plan Review for a new Group Daycare Facility owned by Schaffer Rentals, LLC, located at 101 Industrial Avenue, Milltown, WI 54858, zoned B-2 Highway Commercial.

ADJOURN: A unanimous Kainz/Nutter motion adjourned the meeting.

Respectfully submitted this 14th day of May, 2024

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI