

**VILLAGE OF MILLTOWN  
REGULAR VILLAGE BOARD MEETING**

**April 8, 2024**

**Meeting Minutes**

**• 6:30 p.m. VILLAGE BOARD MEETING**

**CALL MEETING TO ORDER:** Meeting was called to order at 6:15 p.m. by Village President, Larry Kuske.

**ROLL CALL:** Present: David Beaulieu, Joe Castellano, Denise Kainz, Glenn Owen, Les Sloper and Larry Kuske. Absent: None Also Present: Josh Miller, Cedar; Aaron Sundeen, Derrick Builders; Josh Low, Ehlers; John Sorenson, Bonnie Carl, Mike Nutter, Shaun Thayer, Jerome Hoyt, Mike Nutter, Boyd Heilig, and Amy Albrecht.

**APPROVAL OF MINUTES:** A unanimous Kainz/Castellano motion approved the minutes of the March 11, 2024, and March 25, 2024 meeting(s) as prepared and presented.

**APPROVAL OF AGENDA FOR APRIL 8, 2024, VILLAGE BOARD MEETING:** A unanimous Castellano/Beaulieu motion approved the agenda for tonight's meeting as prepared and presented.

**COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS:** None

**PUBLIC HEARING:** Public Hearing was opened by Village President, Larry Kuske at 6:30 p.m., regarding Certified Survey Map (CSM), owned by Michael Carlson, dba MMP Investments LLC, for 304, 306, 308, & 310 Dancer Street, located in part of the NE ¼ of the NW ¼ of Section 17, T35N, R17W, Village of Milltown, Polk County, Wisconsin; being Lot 14 and Lot 15 of Gandy View Estates. The CSM proposes to reconfigure each existing parcel (#151-00296-0314 and #151-00296-0315) into four parcels in order to create a parcel to identify each individual twin home residential dwelling unit.

Questions and statements by the public were answered and heard. Milt and Marie Sogge were in attendance to express concerns regarding the land contract they old with Michael Carlson. Marie stated that approving the parcel split will change the land description(s) in their contract. Michael Carlson assured Marie Sogge that he would cover any attorney or filing costs that may incur due to changes in land descriptions. Public Hearing was closed by Village President, Larry Kuske.

A unanimous Beaulieu/Owen motion approved Certified Survey Map (CSM), owned by Michael Carlson, dba MMP Investments LLC, for 304, 306, 308, & 310 Dancer Street, located in part of the NE ¼ of the NW ¼ of Section 17, T35N, R17W, Village of Milltown, Polk County, Wisconsin; being Lot 14 and Lot 15 of Gandy View Estates. The CSM proposes to reconfigure each existing parcel (#151-00296-0314 and #151-00296-0315) into four parcels in order to create a parcel to identify each individual twin home residential dwelling unit with the conditions that inquiry to Ben Campbell regarding the water laterals and code(s).

**NONBINDING DISCUSSION:** Discussion regarding possible zoning changes to allow daycare land uses in Village of Milltown. Board Trustees were in agreement that a zoning code amendment shall be considered to accommodate daycare centers. This matter will be discussed further at the May 13, 2024 meeting.

**FARM LEASE:** A unanimous Castellano/Beaulieu motion approved amending the 2024 Vollrath Farm Lease reducing the land available by 2.91 acres.

**ARCHAEOLOGICAL MONITORING SERVICES:** Selection of Archaeological Monitoring Services per the requirements of the Wisconsin Department of Transportation TEA Grant was tabled to the May 13, 2024 meeting.

**LIBRARY REPORT:**

- a. Library Director, Bonnie Carl was in attendance to review March month end reporting and upcoming events.

**POLICE REPORT:**

- a. A unanimous Beaulieu/Owen motion approved Operator License(s) for David Shipley, Irlbecks; and Paulette Hoopengartner, Circle K (requested credit for application for Paulette Hoopengartner was denied).
- b. Trustees declined covering costs of damage to employee's personal vehicle.
- c. Chief Thayer updated Trustees that spring clean-up letters did go out but he did not follow-up due to extreme weather changes. As weather improves, Chief Thayer will follow up.

**PUBLIC WORKS REPORT:**

- a. Public Works, Mike Nutter, updated that approximately half of residents are completed for the Lead & Copper Rule project (item to be tabled for updates through completion due October 16, 2024).
- b. A unanimous Castellano/Owen motion approved quote provided by Kemis Carpet for carpet repair at the Milltown Community Center.
- c. A unanimous Castellano/Kainz motion approved sale of back blade and cattle gate to Diana and Randy Virkus in the amount of \$400.00.
- d. The use of two lawnmowers was discussed. It was stated that Public Works is to continue using the two lawnmowers currently in use for the 2024 season.
- e. Consideration of the purchase of a heated pressure washer in the amount of \$5,800.00 was tabled to the September 9, 2024 meeting.
- f. Public Works informed that scheduled Spring Clean-up is set for April 29, 2024 through May 2, 2024. Notices will be going in the next utility invoices going out April 20, 2024.
- g. It was asked that Public Works provide an equipment list to all Trustees.

**CLERK/TREASURER REPORT:**

- a. Updated Inspection Fees and Resolution #2024-06 was tabled to the May 13, 2024 meeting. Clerk, Amy Albrecht, contacted Milltown inspector, Ben Campbell, suggesting his attendance to answer questions Trustees have.
- b. A unanimous Kainz/Castellano motion approved annual donation to Milltown Cemetery in the amount of \$2,000.00.
- c. Trustee, David Beaulieu, inquired Village Clerk, Amy Albrecht, about the need of additional poll workers. Amy stated that there is a need for an Election Registration person(s). David would like to visit the possibility of increasing election day wages. Amy will request a spreadsheet from the County Clerk. This matter was tabled to the May 13, 2024 meeting.

**OLD BUSINESS:**

- a. Update on street light cost and quantity was discussed. Trustees asked Public Works to publish a bid for street light installation (item tabled for updates through completion).
- b. A unanimous Castellano/Owen motion approved quote provided by Paragon in the amount of \$12,898.75 for soil correction, sand, and gravel for 1<sup>st</sup> Avenue project. Mike Nutter stated that bids can go out at anytime for the asphalt work; however, work cannot begin until after July 1, 2024 (item tabled for updates through completion).
- c. A unanimous Kainz/Beaulieu approved submitted bid for Bering Park Pavilion washing and painting from Blue Line Painting & Remodeling in the amount of \$6,840.00.

**NEW BUSINESS:**

- a. A unanimous Castellano/Beaulieu motion approved Waiver of Liability & Hold Harmless Agreement (tabled from March 11, 2024 meeting). Village Clerk, Amy Albrecht, was asked to send the agreement to David Peper, Luke Christenson, and Will Panoch.
- b. A unanimous Castellano/Owen motion approved the purchase and installation of seven exterior security lights at the Village Shop in the amount of \$159.98 per light. It was stated that Village President, Larry Kuske, will help in installation. It was noted that junction boxes may also be needed which will be determined during installation.
- c. The option of pre-buying gas for the pump houses was discussed. This item to be tabled for further discussion at the July 8, 2024 meeting.
- d. Trustee, David Beaulieu, requested that Public Works place plywood in broken window at pump house.
- e. The shed located by the Quonset was discussed. Used to be owned by the Boy Scouts. Public Works is to check on this to inquire about removal (item tabled to the May 13, 2024 meeting).
- f. Trustee, Les Sloper, inquired about the removal of curb/sidewalk to create a handicap accessible area in front of the Library (item table to the May 13, 2024 meeting).

**CONSENT AGENDA:** A unanimous Beaulieu/Kainz motion approved General check #33323 through #33325; manual issued checks; and Payroll voucher #V1271 through 3V1292.

**CLOSED SESSION:** A unanimous Sloper/Owen motion moved the meeting into closed session.

- a. Josh Miller, Cedar Corporation, presented revised Developers Agreement with RockShield
- b. Josh Low, Ehlers, presented financial forecast for TID No. 5

**RECONVENE INTO OPEN:** A unanimous Sloper/Owen motion approved moving into open session.

A unanimous Owen/Beaulieu motion approved revised Developers Agreement with RockShield for project in TIF District No. 5.

**ADJOURN:** A unanimous Sloper/Kainz motion made to adjourn.

Respectfully submitted this 11<sup>th</sup> day of April, 2024

Amy Albrecht  
Village Clerk/ Treasurer  
Milltown, WI