

VILLAGE OF MILLTOWN
VILLAGE CAUCUS/REGULAR VILLAGE BOARD MEETING
JANUARY 8, 2024
Meeting Minutes

- **6:00 p.m. – 2024 VILLAGE CAUCUS**

Caucus was convened at 6:00 p.m. at the Milltown Public Library. Chairperson present was Rick Fisher, and Clerk(s) of caucus, Amy Albrecht and Diana Virkus.

Nominations presented from the floor. Three (3) seats to be filled for Village Trustee with five nominations in total. Names appearing on the ballot are Joe Castellano, *nominated by Larry Kuske/second by Glenn Owen*; Aaron Zbleski *nominated by David Beaulieu/second by Les Sloper*; Les Sloper *nominated by Joe Castellano/second by David Beaulieu*; John Sorensen *nominated by Paula Sogge/second by David Beaulieu*; and Henry Studtmann *nominated by Larry Kuske/second by David Beaulieu*. A motion made by Les Sloper/second by Joe Castellano closed the nominations for Village Trustee.

The Spring Election is scheduled on April 2, 2024. Motion by Rick Fisher; second motion made by Joe Castellano to close 2024 caucus.

- **6:30 p.m. VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:30 p.m. by Village President, Larry Kuske.

ROLL CALL: Present: David Beaulieu, Joe Castellano, Denise Kainz, Glenn Owen, Les Sloper and Larry Kuske. Absent: None Also Present: Bonnie Carl, Mike Nutter, Shaun Thayer, Jerome Hoyt, Mike Nutter, Boyd Heilig, and Amy Albrecht.

APPROVAL OF MINUTES: A unanimous Castellano/Kainz motion approved the minutes of the December 11, 2023, meeting as prepared and presented.

APPROVAL OF AGENDA FOR JANUARY 8, 2024, VILLAGE BOARD MEETING: A unanimous Owen/Beaulieu motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS: None

PUBLIC HEARING: Public Hearing was opened by Village President, Larry Kuske, regarding Certified Survey Map (CSM), submitted by the estate of Harland and Sharon L. Lofgren for 335 Main Street E, for the purpose of reconfiguring two existing parcels (#151-00262-0000 and #151-00260-0000) in order to create one 4.42-acre lot and one 24.52-acre lot.

Questions and statements by the public were answered and heard. Public Hearing was closed by Village President, Larry Kuske.

A unanimous Beaulieu/Owen motion approved Certified Survey Map (CSM), submitted by the estate of Harland and Sharon L. Lofgren for 335 Main Street E, for the purpose of reconfiguring two existing parcels (#151-00262-0000 and #151-00260-0000) in order to create one 4.42-acre lot and one 24.52-acre lot.

RESOLUTION 2024-04: A unanimous Beaulieu/Sloper motion approved Resolution No. 2024-04, "Resolution of the Village Board Adopting and Approving Amendment No. 2 to the Project Plan of Tax Incremental District #3, Village of Milltown, Wisconsin."

RESOLUTION 2024-05: A unanimous Castellano/Owen motion approved Resolution No. 2024-05, "Resolution of the Village Board Adopting and Approving Amendment No. 1 to the Project Plan of Tax Incremental District #5, Village of Milltown, Wisconsin."

COMPREHENSIVE PLAN AMENDMENT: A unanimous Beaulieu/Kainz motion approved Ordinance to amend the Housing and Land Use Chapters of the *Village of Milltown Comprehensive Plan 2009-2029*, Polk County, Wisconsin. The proposed amendment includes updating the Land Use Maps and text by adding Two-Family Residential uses to the Single-Family Residential Land Use Classification and changing a Village-owned parcel from Multi-Family Residential to Institutional.

ORDINANCE AMENDMENT: A unanimous Castellano/Owen motion approved Ordinance to Amend Article C and Article P of Title 13, Chapter 1 of the Village of Milltown Code of Ordinances, Sections 13-1-24, 13-1-25, and 13-1-26. The proposed changes include permitting two-family dwellings (duplexes) and twin-homes in the R-1, R-2, and R-3 districts by right, updating Section 13-1-200 Definitions to update/add definitions for corner lot, duplex, twin-home dwelling, street side yard, front yard, and attached side yard, establishing attached side yard setbacks for twin homes, and reducing street side yard setback on a corner lot, and providing clarification language for permitted uses and structures.

LIBRARY REPORT:

- a. Library Director, Bonnie Carl was in attendance to review December month end reporting.

POLICE REPORT: None

PUBLIC WORKS REPORT:

- a. Request by Trustee, David Beaulieu, for follow-up with Kevin Oium at Cedar Corporation on the cost of street light replacement.
- b. Mike Nutter informed Village Trustees that Milltown has been awarded the LRIP grant in the amount of \$11,453.64.

CLERK/TREASURER REPORT:

- a. A unanimous Castellano/Owen motion approved 2024 Polk County Economic Development Corporation contribution in the amount of \$917.00.

OLD BUSINESS:

- a. Removal of gas line at Milltown Community Center Parking lot (remain under old business until completed).
- b. A unanimous Castellano/Owen motion approved a \$50.00/month increase (\$325.00/month to \$375.00) to the ADRC Meals on Wheels 2024 contract.
- c. A unanimous Castellano/Owen motion approved quote from Jerald Livingston in the amount of \$1,440.00 to replace Village Office front door, and replace interior bi-fold door for ADA Compliance requirements.

NEW BUSINESS: None

CONSENT AGENDA: A unanimous Castellano/Kainz motion approved General check #33126 through #33190; and Payroll check #11493 through #11497; and Payroll voucher #V1204 through #V1226.

CLOSED SESSION: A unanimous Castellano/Sloper motion moved the meeting into closed session.

RECONVENE INTO OPEN: A unanimous Castellano/Owen motion approved moving into open session. No motions to be made.

ADJOURN: A unanimous Sloper/Owen motion made to adjourn.

Respectfully submitted this 11th day of January, 2023

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI