

**VILLAGE OF MILLTOWN
VILLAGE BOARD MEETING
DECEMBER 11, 2023**

Meeting Minutes

• **6:30 VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:30 p.m. by Village President, Larry Kuske.

ROLL CALL: Present: David Beaulieu, Joe Castellano, Denise Kainz, Glenn Owen, Les Sloper, and Larry Kuske.
Absent: None Also Present: Amy Albrecht, Bonnie Carl, Shaun Thayer, Jerome Hoyt, & Boyd Heilig.

APPROVAL OF MINUTES: A unanimous Castellano/Kainz motion approved the minutes of the November 13, 2023, meeting as prepared and presented.

APPROVAL OF AGENDA FOR DECEMBER 11, 2023, VILLAGE BOARD MEETING: A unanimous Owen/Sloper motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS: District 4 Polk County Supervisor, Ryan Wood, was in attendance to present the Municipal Housing Partnership Program (MHPP). The MHPP will offer zero-interest loans in the amount of \$10,000.00 per housing unit with a maximum aggregate amount of \$70,000.00 per municipality.

LIBRARY REPORT: Library Director, Bonnie Carl, was in attendance to share the November 2023 reports and updates.

POLICE REPORT:

- a. A unanimous Owen/Sloper motion approved Operator License(s) for Amy Larson, Circle-K
- b. Chief Thayer updated communications he has had with property owner of parcel #151-0047-0005. Stored vehicles and trailers are in compliance and registered; property has also been cleaned up and continually improved.
- c. A unanimous Kainz/Sloper motion approved 42-hours of vacation rollover time from 2023 to 2024 for Officer Jerome Hoyt.
- d. Trustee, Joe Castellano, reminded Officer Hoyt to take the squad car home during any snow storms.
- e. Officer Thayer updated board members that he is working with Ferrell Gas on property clean up.

PUBLIC WORKS:

- a. A unanimous Owen/Beaulieu motion approved the annual skid steer trade in for the amount of \$1,500.00.
- b. Public Works was reminded that no over-time is granted for attending board meetings; whoever is attending the meetings should flex their weekly schedule to accommodate attending a meeting.

CLERK-TREASURER REPORT:

- a. A unanimous Castellano/Owen motion approved 2024 Village Caucus for January 8, 2024, at 6:00 p.m., Milltown Public Library.
- b. A unanimous Owen/Kainz motion approved 2024-2025 election term Chief Election Inspectors Toni Sloper, Cindy Castellano, and Linda Jones.

OLD BUSINESS:

- a. Removal of gas line at Community Center parking lot was tabled until the February 12, 2024, meeting.
- b. An update provided by Village Clerk, Amy Albrecht, Josh Miller of Cedar Corporation has been in communications with Josh Nelson of Iron Horse regarding non-compliance of his parcel #151-00470-0005. Josh is wanting to become compliant with the ordinance and explained he is working on building a primary structure for his business. In the meantime, Josh stated he has been working on getting the property cleaned up as well.
- c. Trustee, David Beaulieu, updated the board that he's made contact with contractor, Jerry Livingston, in regards to replacing a door, along with a bifold door, in the Village Office building for handicap accessibility. Jerry will be providing a quote.

NEW BUSINESS: None

CONSENT AGENDA: A unanimous Castellano/Owen motion approved General check #33068 (check #33067 voided due to error) through #33125; and Payroll check #11490 through #11492; and Payroll voucher #V1174 through #V1203.

ADJOURN: A unanimous Sloper/Beaulieu motion made to adjourn.

Respectfully submitted this 13th day of December, 2023

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI