

**VILLAGE OF MILLTOWN**  
**2023 BUDGET HEARING/VILLAGE BOARD MEETING**  
**November 13, 2023**

**Meeting Minutes**

- **6:15 p.m.-YEAR 2024 GENRAL FUND BUDGET HEARING**

Village President, Larry Kuske, called the Budget Hearing to order at 6:15 p.m. A question was presented by a public attendee, Ellen Butler, regarding budget item for Half Moon Park Commission. The hearing was adjourned at 6:30 p.m. with a unanimous motion by Kainz/Owen closing the Public Hearing.

- **6:30 VILLAGE BOARD MEETING**

**CALL MEETING TO ORDER:** Meeting was called to order at 6:30 p.m. by Village President, Larry Kuske.

**ROLL CALL:** Present: David Beaulieu, Joe Castellano, Denise Kainz, Glenn Owen, Les Sloper, and Larry Kuske.  
Absent: None Also Present: Amy Albrecht, Bonnie Carl, Jerome Hoyt, and Mike Nutter.

**APPROVAL OF MINUTES:** A unanimous Owen/Kainz motion approved the minutes of the October 9, 2023, meeting as prepared and presented.

**APPROVAL OF AGENDA FOR NOVEMBER 13, 2023, VILLAGE BOARD MEETING:** A unanimous Sloper/Owen motion approved the agenda for tonight's meeting as prepared and presented.

**COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS:** Ellen Butler, member of Half Moon Lake District, attended to discuss the possibility of a feasibility study for the potential of charging boat landing users a boat launch fee. This revenue would go towards the cost of fighting invasive species on Half Moon Lake. A motion was made by Village Trustee Denise Kainz with no second on the motion; therefore, the matter was dismissed without approval of the Milltown Village Board.

**CEDAR CORPORATION:**

- a. Senior Planner, Josh Miller, presented board members with zoning changes to allow duplexes and town homes. The board agreed to allow duplexes and twin homes in the R-1, R-2, and R-3 Zoning Districts. Josh will prepare necessary notices and arrange a public hearing to accommodate this zoning amendment.
- b. Zoning applications were reviewed and will be implemented for future zoning requests.

**LIBRARY REPORT:** Library Director, Bonnie Carl, was in attendance to share the October 2023 reports and updates.

**POLICE REPORT:**

- a. A unanimous Owen/Sloper motion approved Operator License(s) for Susan Matusiak and Anne Fletcher, Wise Guys.
- b. A unanimous Beaulieu/Owen motion approved the purchase of computer server equipment in the amount of \$6,093.00.
- c. Chief Thayer updated board members regarding a letter he sent to Milltown property owner and living in a RV on the property. Chief Thayer will continue to monitor the situation to assure the property owner complies with the letter sent.

- d. Chief Thayer discussed the possibility of a designated parking space for the police squad within close proximity to the Milltown Police Department Office. Options were discussed and decided that a designated parking space was not feasible at this time.
- e. It was requested by Village Trustee, David Beaulieu, for Chief Thayer to address junk cars currently on parcel #151-00064-0000. Chief Thayer stated that a letter will be sent.

**PUBLIC WORKS:**

- a. A unanimous Castellano/Beaulieu motion approved the removal of gas line in the Community Center parking lot. Quote obtained by Public Works was not available at meeting but Mike Nutter stated he thought it to be approximately \$620.00.
- b. It was discussed and decided that Milltown Village will not be helping with the removal of top soil and prepping for the blacktop path to be installed at Angel's Island.

**CLERK-TREASURER REPORT:** A unanimous Kainz/Owen motion approved the 2024 Budget, with a tax levy of \$494,566.00; an increase of \$14,459.00; resulting in a 3.01% change.

**OLD BUSINESS:**

- a. Zoning concerns for parcel #151-00470-0005 were discussed. A letter dated September 20, 2023, by Bob Colson was not mailed out as anticipated. Josh stated that he will create a new letter and send out to address zoning violation concerns. It was also requested that Chief Thayer mail a letter to the property owner regarding unregistered vehicles.
- b. Mike Nutter shared an update that street signs are at the responsibility of the Village versus the County (as previously stated). Mike ordered signs and will be installing spring of 2024.

**NEW BUSINESS:** Village Trustee, David Beaulieu, discussed the current process of Milltown Village charging residents for fire protection fees through utility invoicing excludes approximately 40 property owners being charged; which is approximately \$4,635.00 in revenue. However, to add this back to the tax roll process would implement a change in Milltown's levy and could have an impact on qualifying for the Expenditure Restraint Program (ERP). It was decided to leave the fee as part of the utility process as it is today.

**CONSENT AGENDA:** A unanimous Beaulieu/Owen motion approved General check #32999 through #33066; and Payroll check #11488 through #11489; and Payroll voucher #V1153 through #V1173.

**CLOSED SESSION:** A unanimous Sloper/Kainz motion approved moving to closed session.

**OPEN SESSION:** A unanimous Sloper/Owen motion approved reconvening to open session.

**ADJOURN:** A unanimous Sloper/Owen motion made to adjourn.

Respectfully submitted this 15<sup>th</sup> day of November, 2023

Amy Albrecht  
Village Clerk/ Treasurer  
Milltown, WI