

# Village of Milltown

Office of Clerk & Treasurer  
89 Main Street West \* P.O. Box 485 \* Milltown, Wisconsin 54858  
Phone (715)825-3258 \* Fax (715)825-4538  
E-mail [milltownvillage@lakeland.wi](mailto:milltownvillage@lakeland.wi)

**Village President: LuAnn White**

**Trustees: Joe Castellano, Glen Owenn, Ben Kotval, Larry Kuske, Les Sloper, Erling Voss  
Amy Albrecht, Village Clerk/Treasurer ~ Diana Virkus, Utility Clerk**

## **WELCOME!!**

**VILLAGE BOARD MEETINGS:** Milltown Village Board meetings are held on the second Monday of each month at the Milltown Public Library, 61 Main Street West. Meetings start at 6:30 p.m., unless posted otherwise. Meeting notices are posted at the Village Hall, Library and the Post Office.

**ELECTIONS:** All elections are held at the Milltown Public Library, located at 61 Main St W. Polls are open 7:00 a.m. until 8:00 p.m. Stop in at the Village Office for voter registration.

**BUILDING PERMITS:** Permits are required for all work to be done on existing buildings and all new construction. The Application to begin construction is available at the Village Office. Fees are \$100.00 for a new commercial building; \$50.00 for a new residential building (unless there is water/sewer hookup required); and \$25.00 for all other permits. In most cases, before construction can begin, inspection/approval **must** be granted by our Certified Building Inspector, Ben Campbell, who can be contacted at 715-556-3136. Mr. Campbell charges his own fee for inspector services. After his inspection/approval of the building permit application, the actual building permit is issued by the Village Office.

**GARBAGE:** Garbage is collected on Wednesday (unless Wednesday is Christmas Day, then collection will be the following day, Thursday). Garbage must be put out curbside by 7:30 a.m. Garbage cans are required to be removed from the curbside collection point within 24 hours of pick up. Rates: 35 gal = \$54.00; 60 gal = \$54.00; 90 gal = \$61.50 (per quarter).

**RECYCLING:** Drop boxes will be available at the Milltown Village Shop located at 201 Industrial Ave. Recycling will be the third weekend of every month.

**WATER / SEWER:** Water meters are read quarterly. Included on the water/sewer statement is a quarterly charge for refuse, and fire protection. Bills will go out by January 20<sup>th</sup>, April 20<sup>th</sup>, July 20<sup>th</sup> and October 20<sup>th</sup>. Water/sewer bills may be paid at the Milltown Village Office during business hours or use our drop box after hours.

**REAL ESTATE TAXES:** The first half or full payments of real estate taxes are due by January 31<sup>st</sup>, and are to be paid at the Village Office or mailed to **Village of Milltown, PO Box 485, Milltown, WI 54858**. Make checks payable to Village of Milltown. **Please include a self-addressed stamped envelope for a receipt.** The second half is due July 31<sup>st</sup> and **must** be paid at the County Treasurer's office in Balsam Lake, or mailed to **Polk County Treasurer, 100 Polk County Plaza, Suite 150, Balsam Lake, WI 54810**. The Milltown Clerk's office **will not** accept the second half of property tax payments.

**DOG LICENSES:** Dog licenses are available at the Village Office. A Certificate of Rabies Vaccination by a licensed veterinarian is needed to obtain a license. A dog license **will not be issued without proof of rabies vaccination**. License Fee: Neutered or Spayed - \$3.00 each; all others - \$8.00 each. If you are sending payment via the mail or putting it in our drop box, **please include a self-addressed stamped envelope for the dog tag to be returned to you.**

**If you have any questions or concerns, call the Village Office at 715-825-3258.**

### **Other contacts:**

Telephone - Lakeland Communications, 825 Innovation Ave., Milltown, WI	715-825-2171
Electric - Northwestern WI Electric, 104 S Pine St., Grantsburg, WI	715-463-5371
Gas - WE Energies (24 hr. Customer Service)	800-714-7777
Digger's Hotline	800-242-8511

Updated: 01-20-23