

**VILLAGE OF MILLTOWN
PLAN COMMISSION PUBLIC HEARING
REGULAR VILLAGE BOARD MEETING
August 8, 2022**

Meeting Minutes

• **6:00 p.m. PLAN COMMISSION/PUBLIC HEARING**

PRESENT: Plan Commission- Joe Castellano, Rick Fisher, Boyd Heilig, Denise Kainz, Mike Nutter, Les Sloper, LuAnn White, and Amy Albrecht **ABSENT:** None

Craig and Jamie Carlson were in attendance, along with their surveyor, Carl Hetfeld, to ask for consideration of a parcel split of their newly purchased property #151-00198-0100 in the Village of Milltown, located at an unaddressed location by Eider Street and Stokely Road.

A unanimous Fisher/Kainz motion approved making recommendation to the Milltown Village Board to approve the Certified Survey Map (CSM).

ADJOURN PUBLIC HEARING

• **6:30 p.m. REGULAR VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Regular Village Board meeting was called to order at 6:30 p.m. by Village President, LuAnn White.

ROLL CALL: Present: Joe Castellano, Denise Kainz, Larry Kuske, Glenn Owen, Les Sloper, Erling Voss and LuAnn White. Absent: None Also Present: Bonnie Carl, Shaun Thayer, Jerome Thayer, Boyd Heilig, Mike Nutter, and Amy Albrecht.

APPROVAL OF MINUTES: A unanimous Owen/Castellano motion approved the minutes of the July 11, 2022, meeting as prepared and presented.

APPROVAL OF AGENDA FOR AUGUST 8, 2022, VILLAGE BOARD MEETING: A unanimous Owen/Sloper motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS: None

MILLTOWN COMMUNITY CENTER: Contractor, Luke Duncan, was in attendance to advise concerns with the front entrance of the Community Center. Luke is scheduled to install new siding and a new front door on the building and has concerns that the entrance addition is caving inward. LuAnn is going to look into mud-jacking. LuAnn is going to also look into option of removing/replacing the entrance. LuAnn will also purchase new exterior light fixtures. Luke was given permission to permanently remove the trellis. It was also discussed that he gutters would also need new drain spouts as well.

LAKELAND COMMUNICATIONS: Mr. Zuzek canceled attending tonight's meeting. LuAnn shared an email that Mr. Zuzek had sent regarding dissolving the franchise agreement between Lakeland and the Village of Milltown. It was consensus of the board to request that Mr. Zuzek reschedule to attend the next meeting scheduled September 12, 2022.

PUBLIC HEARING: Village President, LuAnn White, opened the Public Hearing for Certified Survey Map (CSM) parcel split submitted by Craig & Jamie Carlson for parcel #151-00198-0100 in the Village of Milltown. No one from the public was in attendance.

Per recommendation and motion of the Plan Commission, a unanimous Castellano/Kainz motion approved the CSM.

CEDAR CORPORATION:

- a. Josh Miller presented a proposed preliminary Certified Survey Map of Village owned property south of Tiger Street and west of 2nd Avenue. No action was required.
- b. Josh Miller presented the bid estimate for the Wisconsin DNR grant Half Moon Boat Ramp reconstruction project. The bid came in at \$181,531.00; which is more than the original grant estimate of \$160,474.50. Josh suggested the Village consult with Bob Colson of Cedar Corporation to discuss arranging a meeting between the three entities to review if the additional costs will be split three ways and how this project should proceed.
- c. Motion was approved during the Public Hearing for the CSM for Craig & Jamie Carlson.
- d. A unanimous Kainz/Sloper motion approved Resolution No. 2022-04, Creating Tax Incremental District No. 5, approving the project plan and establishing its boundary in the Village of Milltown, WI.
- e. A unanimous Kuske/Owen motion approved Resolution No. 2022-05, adopting public participating plan for updating/amending the Comprehensive Plan.
- f. A unanimous Owen/Kuske motion approved Resolution No. 2022-06, authorizing an application for a TEA grant for Tiger Street and the access street in the new industrial park.
- g. A unanimous Kuske/Owen motion approved Resolution No. 2202-07, authorizing temporary food truck in the Village and establishing permit requirements.

POLICE REPORT:

- a. A unanimous Castellano/Owen motion approved Operator License(s) for the following individuals: Paulina Peterson, Wise Guys; and Troy Schreiber, Irlbeck's.
- b. A unanimous Sloper/Voss motion approved establishing the current savings account for the River's Skatepark over to Kid's Night Out, granting the current balance of \$484.28 to the Kid's Night Out event (this was previously discussed and approved by Ben Wheeler) ; and also transferring the calculated general fund balance of \$1,399.18 in the Kid's Night Out chart of account to the savings account.
- c. A unanimous Owen/Voss motion approved 2022 Kid's Night Out donation in the amount of \$750.00.

PUBLIC WORKS REPORT:

- a. Village President, LuAnn White, stated that the Village will not cover costs for the additional residential work that will need to be completed at property located at 114 Milltown Avenue South due to errors made during the Milltown Avenue reconstruction project. LuAnn stated she will call Kevin Oium, Cedar Corporation Engineer, to discuss.
- b. Quote from Nick's Trucking & Excavating was reviewed in regards to demolishing fire damaged property at 110 Milltown Avenue N and the north Quonset hut. The board would like to see a second quote for comparison. This item was tabled for the next scheduled meeting on September 12, 2022.
- c. Gravel crushing was tabled to the next scheduled meeting on September 12, 2022. Mike Nutter is to obtain a quote for gravel crushing.
- d. Lead & Copper Rule with 120 Water was tabled for the next scheduled meeting on September 12, 2022.

LIBRARY REPORT: Library Director, Bonnie Carl, was in attendance to share the July 2022 reports and updates.

CLERK/TREASURER REPORT: None

OLD BUSINESS: A unanimous Sloper/Owen motion approved Rustic Roofing contract for hail damage repairs in the total amount of \$67,044.22; and the additional unscheduled amount of \$3,857.61 (if needed). It was also asked if the fascia could be repaired as well. Rustic Roofing is to provide proof of insurance as well.

NEW BUSINESS: None

CONSENT AGENDA: A unanimous Sloper/Castellano motion approved General check #32139 through #32211; and Payroll check #11255 through #11278.

ADJOURN: A unanimous Sloper/Kuske motion adjourned the meeting.

Respectfully submitted this 12th day of August, 2022

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI