

**VILLAGE OF MILLTOWN
PLAN COMMISSION PUBLIC HEARING
REGULAR VILLAGE BOARD MEETING
September 13, 2021**

Meeting Minutes

• **6:00 p.m. PLAN COMMISSION/PUBLIC HEARING**

PRESENT: Plan Commission- Rick Fisher, Boyd Heilig, Les Sloper, LuAnn White, and Amy Albrecht
ABSENT: Joe Castellano and Ben Kotval **OTHERS PRESENT:** Kenneth Nelson, Jan & Chris Lodahl.

Kenneth Nelson is requesting a parcel split of his property #151-00202-0000 at 242 Margaret Street. Kenneth will be maintaining ownership of approximately 1.69 acres with his homestead; and sell the northern 1.5 acres to Chris and Jan Lodahl.

Plan Commission is making recommendation to approve this split.

Chris and Jan Lodahl are requesting a variance for new established property (see above parcel split) to place a 12' x 28' moveable structure on this site. Parcel does not have a principal structure.

Plan Commission is making recommendation to approve this variance.

ADJOURN PUBLIC HEARING

• **6:20 p.m. REGULAR VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Regular Village Board meeting was called to order at 6:20 p.m. by Village President, LuAnn White.

ROLL CALL: Present: Larry Kuske, Glenn Owen, Les Sloper, and LuAnn White. Absent: Joe Castellano, Ben Kotval, and Erling Voss Also Present: Bonnie Carl, Shaun Thayer, Mike Nutter, Boyd Heilig, and Amy Albrecht

APPROVAL OF MINUTES: A unanimous Sloper/Owen motion approved the minutes of the August 9, 2021, meeting as prepared and presented.

APPROVAL OF AGENDA FOR SEPTEMBER 21, 2021, VILLAGE BOARD MEETING: A unanimous Owen/Sloper motion approved the agenda for tonight's meeting as prepared and presented.

PARCEL-SPLIT REQUEST: Per recommendation of behalf of the Plan Commission to approve Kenneth Nelson to split his parcel #151-00202-0000 at 242 Margaret Street. Approximately 1.69 acres will remain under Mr. Nelson's ownership; and approximately 1.5 acres will be sold to Chris and Jan Lodahl. A unanimous Kuske/Owen motion approved the parcel split.

VARIANCE REQUEST: Per recommendation on behalf of the Plan Commission to approve variance request for Chris and Jan Lodahl on newly acquired parcel purchasing from Kenneth Nelson (see above approved parcel split). This variance is to place a 12' x 28' moveable shed on this property. A unanimous Owen/Kuske approved this variance request.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS:

- a. Terry Hauer, Executive Director for the Polk County Economic Development Corporation presented updates to board members. Terry discussed the new website www.prosperinpolk.com linking people to housing and jobs in Polk County.
- b. Pat Hyden, Commander of George Melby American Legion, asked the Village Board for forgiveness of the annual \$500.00 donation to help cover costs at the Milltown Community Center. To date, the bar has revenue of \$116.00 on the books for 2021 due to no wedding receptions or large events being booked at the community center. A unanimous Owen/Sloper motion approved forgiving both entities, American Legion and Milltown Community Club, of the annual \$500.00 contribution for the year 2021.

CEDAR CORPORATION:

- a. A unanimous Sloper/Kuske motion approved the presented Zoning Administration proposal. Village of Milltown will now be utilizing Cedar Corporation to assist in permit applications and letters of enforcement for zoning purposes.
- b. A unanimous Owen/Kuske motion approved Zoning Map Amendments proposal in the amount of not to exceed \$5,250.00. The purpose of this project is to assist with reviewing and updating the zoning map to reduce nonconforming parcels within the Village.
- c. A unanimous Sloper/Owen motion approved proposal for using Cedar Corporation to amend TID #3. Work completed not to exceed \$10,000.00. Costs are TIF eligible and can be reimbursed through TID #3.

POLICE REPORT:

- a. A unanimous Kuske/Owen motion approved operator license(s) for Crealotta Mitchell and Shelley Lawrence, both for Wise Guys.
- b. Chief Thayer informed that board that he plans to move forward in placing an order for a new squad car for delivery in 2022. The final payment for the 2017 SUV will be made in March 2022; a new squad car payment would then be due in 2023 keeping the Village of budget with a squad car payment scheduled annually every year. Chief Thayer will be obtaining pricing for approval.

PUBLIC WORKS REPORT: Mike Nutter updated that board that the Milltown Avenue project is on a one to two day delay due to weather conditions. A new water pump has been installed at Angel's Island. Mike is going to talk to Nancy Lemay about putting some kind of protection around the water source for protections purposes and water meter install purposes. Mike also informed the board that the curb and gutter was torn out on the sidewalk in front of the Community Center. Mike asked the board if it wanted to be considered to replace the entire sidewalk at this time. It was decided that if the sidewalk/curb/gutter could be part of the Milltown Avenue project, then the sidewalk should be replaced. If it cannot fall under the project, the on the curb and gutter will be replaced.

LIBRARY REPORT: Library Director, Bonnie Carl, was in attendance to share the August 2021 reports and updates.

CLERK/TREASURER REPORT:

- a. A unanimous Owen/Kuske motion approved pay request #1 for McCabe Construction for the Milltown Avenue project in the amount of \$257,998.63.
- b. A meeting date and time was set for the Finance Committee to meet in preparation for the 2022 Budget. Meeting is scheduled for Wednesday, October 6, 2021, at 9:30 a.m. at the Milltown Village Office.
- c. A unanimous Kuske/Sloper motion approved annual donation to the Community Referral Agency in the amount of \$500.00.

OLD BUSINESS: Village President, LuAnn White, updated that board that, according to the documented minutes of March 13, 2007, it was decided on behalf of Village Board members to file for a Quit Claim Deed for property given to Wise Guys, Reginald and Cindy Norgard. A unanimous Kuske/Owen motion approved a survey and Quit Claim Deed to be filed to deed this parcel split over to the Norgard's. The parcel split will be the west-wall of the business (sidewalk remains with the Village) to include back parking area (east side of the library loading dock).

NEW BUSINESS: None

CONSENT AGENDA: A unanimous Kuske/Owen motion approved General check #31542 through #31602; and Payroll check #10968 through #10993.

ADJOURN: A unanimous Sloper/Kuske motion adjourned the meeting.

Respectfully submitted this 14th day of September, 2021

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI