

**VILLAGE OF MILLTOWN
REGULAR VILLAGE BOARD MEETING
May 10, 2021**

Meeting Minutes

• **6:30 p.m. REGULAR VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Regular Village Board meeting was called to order at 6:30 p.m. by Village President, LuAnn White.

ROLL CALL: Present: Ben Kotval, Larry Kuske, Joe Castellano, Les Sloper, Erling Voss and LuAnn White. Absent: Glenn Owen Also Present: Bonnie Carl, Shaun Thayer, Mike Nutter, Boyd Heilig, and Amy Albrecht

APPROVAL OF MINUTES: A unanimous Castellano/Kuske motion approved the minutes of the April 12, 2021, meeting as prepared and presented.

APPROVAL OF AGENDA FOR MAY 10, 2021, VILLAGE BOARD MEETING: A unanimous Sloper/Kotval motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS:

- a. Steve Schaffer of Schaffer Manufacturing was in attendance to discuss a possible future land acquisition from Rosell Berry at 425 Main Street West. Size of possible land acquisition is undetermined at this time but land adjoins with the current property of Schaffer Manufacturing. Steve wanted to ask the Village if there would be any problems with future (industrial) development of this land or rezoning this parcel from Highway Commercial to Industrial would be a problem. Steve was assured that rezoning would not be an issue. Trustee, Ben Kotval, did express concerns with additional noise as he himself lives on the east-side of the current manufacturing facility. Steve discussed possible options such as doing a noise study to find what kind of noise reduction would work best (noise fence, berm, trees, etc.). With that information, Steve was given the reassurance that the Village would work with Schaffer Manufacturing in allowing future development if he so chooses to purchase this parcel for future expansion.
- b. Resident Eric Smith residing at 114 Milltown Avenue was in attendance with concerns of the Milltown Avenue street & sidewalk renovations. As it stood, the new sidewalk that is being installed will be placed in his driveway leaving not much room for safely backing out of his garage (into oncoming foot traffic using the sidewalk). Mike Nutter of Public Works had previously spoken with the project engineers at Cedar Corporation with Eric's concerns. The renovation will now narrow the road six feet (6') from Bank Street to Main Street making more room to allow the sidewalk which will allow more room for Eric's driveway. Eric was in favor of this solution. It was also noted that it was most likely Eric's two trees would be saved as well with this solution.

POLICE REPORT:

- a. Chief Thayer updated that he is working on getting the speed limit (electrical) sign repaired. Once completed it will be placed on Second Avenue. Chief Thayer also stated that he has requested that Jerome do additional patrol on that area.
- b. Chief Thayer was commended on doing a great job with spring clean-up.

PUBLIC WORKS REPORT:

- a. Three bids were submitted for the 2006 Chevrolet 1-ton truck. A unanimous Castellano/Kuske motion approved accepting highest bid from Tony Scheuer in the amount of \$10,995.00.
- b. Discussion of lawnmower trade-in and purchase was tabled to the June 14, 2021, meeting.
- c. Park bathrooms will be opened up for use.
- d. Mike updated the board that a new siren would be a cost of \$19,165.00 (\$13,760.00 for the siren; \$5,405.00 to install) through Federal Signal Corporation. This siren would be erected on a new fifty foot (50') wooden pole and would not utilize the current siren tower. No decisions were made at this time.
- e. Discussion of part-time summer help was tabled to the June 14, 2021, meeting.

LIBRARY REPORT:

- a. Library Director, Bonnie Carl, was in attendance to share the April 2021 reports and updates. Give Big Campaign received \$2,584.00 in memory of Sandy Smith.
- b. Discussion of NWEK inflated invoice was discussed tabled from the previous meeting. It is assumed the increased utility invoice was due to basement heaters that were running on a continual basis, as well as a humidifier. Adjustments have been made and the NWEK will be closely monitored going forward. There will also be lock boxes installed on exterior outlets to prevent any outside mis-use.
- c. Library Director, Bonnie Carl, inquired about the back door of the Library having a sign/lettering stating the entrance to be used for storm shelter entrance (as this was stated in 2020 when Village President, LuAnn White, was attempting to establish the Library as the storm shelter for Milltown residents. LuAnn White did state that she would no longer be able to be the first point of contact for opening the Library in case of storm emergency. It was discussed what other options were available for a storm shelter. It was stated that there were no good options at this time and the Village Office is to tell inquiring residents that there is not storm shelter available at this time.

CLERK/TREASURER REPORT:

- a. Update Ordinance 7-1-3 Issuance of Dog Kennel Licenses was tabled to the June 14, 2021, meeting.
- b. A unanimous Kuske/Sloper motion approved updated contract with Village Assessor, Randy Prochnow, effective years 2022 through 2024 in the amount of \$5,000.00 annually.

OLD BUSINESS: None

NEW BUSINESS: None

CONSENT AGENDA: A unanimous Kuske/Kotval motion approved General check #31310 through #31360; and Payroll check #10856 through #10879.

ADJOURN: A unanimous Sloper/Owen motion adjourned the meeting.

Respectfully submitted this 12th day of May, 2021

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI