

**VILLAGE OF MILLTOWN
REGULAR VILLAGE BOARD MEETING
October 14, 2019**

Meeting Minutes

• **5:30-BUDGET MEETING**

The Village Board worked with April Anderson of Clifton Larson Allen to work out details of the proposed 2020 budget. Final budget decisions were not made as the Village Board had items to discuss during closed session in the regular meeting to follow the budget workshop. Village Clerk, Amy Albrecht, is to communicate changes with April in preparation for the Publication that must be published by October 24, 2019.

• **6:30-REGULAR VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:30 p.m. by Village President, LuAnn White.

ROLL CALL: Present: Larry Kuske, Ben Kotval, Glenn Owen, Erling Voss, Joe Castellano, Les Sloper and LuAnn White. Absent: none Also Present: Mike Nutter, Boyd Heilig, Shaun Thayer, Bonnie Carl, and Amy Albrecht.

APPROVAL OF MINUTES: A unanimous Castellano/Owen motion approved the minutes of the September 09, 2019, meeting as prepared and presented.

APPROVAL OF AGENDA FOR OCTOBER 14th, 2019, VILLAGE BOARD MEETING: A unanimous Kotval/Kuske motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS: None

CEDAR CORPORATION: Bryant Christenson was in attendance with updates for the CDBG Library project.

- a. A unanimous Castellano/Voss motion approved pay request #4 for Derrick Building Solutions in the amount of \$181,507.95.
- b. A unanimous Sloper/Owen motion approved change order #2 resulting in an additional \$13,119.64 for electric fireplace, skim coat asbestos tile, raise door 13", add emergency lighting, add EPDM membrane at parapet, concrete sidewalk modifications.

POLICE REPORT: Chief Thayer stated that he has met with the Union Representative, Tim Wentz, in regards to creating a contract for full-time officers. They are currently revising the contract which will be presented to the Village Board during Union negotiations.

PUBLIC WORKS REPORT:

- a. Fall clean up days were established as October 28, 2019, through November 1, 2019. Brush, leaves, twigs only.
- b. Public Works is to move the can collection the is currently located in the Good Ol' Days Auction property owned by Tom Rusk. Tom would like it moved before snow plowing of his lot will begin. Mike agreed to move it to the 'old' Village Shop.

LIBRARY REPORT: Library Director, Bonnie Carl, presented September circulation numbers and updates from the Library. Bonnie updated that they are currently working on six to eight grant requests for the Library project, and have a scheduled meeting with Bremer Bank.

CLERK/TREASURER REPORT:

- a. A unanimous Castellano/Sloper motion approved the annual \$650.00 donation to the Park Commission (aka Half Moon Beach) expenses.
- b. A unanimous Castellano/Voss motion approved a \$500.00 increase to the annual donation made to the Milltown Cemetery. Beginning in the year 2020, the donation will be \$2000.00 going forward.

OLD BUSINESS: Discussion was made by Village President, LuAnn White, regarding sale of the old shop building. As previously discussed, there is a secured party of interest and the Village needs to decide how much to ask for the property. It is not required this property go through a bid process and it is at liberty of the Village to sell the property to whom they choose. It was decided that due to cost, the Village does not want to have a commercial appraisal done. It is mentioned of the water damage and continual issue with the roof. LuAnn is going to further discuss with the interested party and ask them to make an offer for the building 'as is'.

NEW BUSINESS: Per request of Trustee, Joe Castellano, the regular scheduled meeting for Monday, December 9, 2019, has been moved to Tuesday, December 10, 2019.

CONSENT AGENDA: A unanimous Sloper/Castellano motion approved General check #30210 through #30243; and Payroll check #10294 through #10321.

ADJOURN TO CLOSED: A unanimous Kotval/Owen motion moved the meeting into closed.

RETURN TO OPEN: A unanimous Sloper/Owen motion moved the meeting into open.

- a. A unanimous Sloper/Kuske motion approved twenty-nine (29) hour per week Police Officer position. No health care benefits.
- b. A unanimous Kotval/Owen motive approved Utility Clerk/Office Assistant, Diana Virkus, to receive a \$1.03/hour pay increase effective January 1, 2020. This will increase her current hourly wage of \$17.22/hour to \$18.25/hour.
- c. It was instructed that Clerk, Amy Albrecht, is to review the contract with St. Croix Regional Medical Center to review the terms of dismissal of the contract for use of the ambulance garage for parking the Police squad car; and submit a lease agreement dismissal according to the contract.
- d. Public Works is asked to fill in the loading dock area in preparation for use of parking the squad car.

ADJOURN: A unanimous Sloper/Kuske motion adjourned the meeting.

Respectfully submitted this 17th day of October, 2019

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI