

**VILLAGE OF MILLTOWN  
REGULAR VILLAGE BOARD MEETING  
August 12, 2019**

**Meeting Minutes**

• **6:30 p.m. REGULAR VILLAGE BOARD MEETING**

**CALL MEETING TO ORDER:** Regular Village Board meeting was called to order at 6:30 p.m. by Village President, LuAnn White

**ROLL CALL:** Present: Larry Kuske, Glenn Owen, Joe Castellano, Ben Kotval, Les Sloper, Erling Voss, and LuAnn White Absent: None Also Present: Shaun Thayer; Boyd Heilig; Mike Nutter; Bonnie Carl; Bryant Christenson, Cedar Corporation; John Thompson, IFLIS; Linda Jones, Library Board; Kathy Keinholz, Library Board; and Amy Albrecht

**APPROVAL OF MINUTES:** A unanimous Kuske/Owen motion approved the minutes of the July 9, 2019, meeting as prepared and presented.

**APPROVAL OF AGENDA FOR AUGUST 12, 2019, VILLAGE BOARD MEETING:** A unanimous Castellano/Kotval motion approved the agenda for tonight's meeting as prepared and presented.

**COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS:**

- a. Registered resident Tim Dietmeier was not in attendance.

**CEDAR CORPORATION:**

- a. A unanimous Castellano/Kotval motion approved Library project change order as presented by Bryant Christenson in the amount of \$17,890.92. Change order amount is allocated against the \$47,839.56 project contingency.
- b. A unanimous Castellano/Owen motion approved pay request #2 for Derrick Building Solutions in the amount of \$182,826.55.

**POLICE REPORT:**

- a. A unanimous Sloper/Kuske motion approved \$500.00 Village donation for the 17<sup>th</sup> annual Kid's Night Out event to be held on Tuesday, August 20, 2019.
- b. Operator License(s) approved for: Stephanie Hornbeak, Holiday; Bryce Hacker, Hack's Pub; Laurie Smith Hack's Pub; Christine Larson, Hack's Pub; and, Gretchen Emery, Holiday.

**PUBLIC WORKS REPORT:**

- a. Tabled item from July 9, 2019, meeting regarding obtaining a quote for surfacing Central Avenue. Village President, LuAnn White, informed that board that Tom Rusk does not wish to give the Village his section of Central Avenue for repairs. Mike Nutter obtained a quote for removing four inches (4") of blacktop, digging fifteen inches (15"), and laying a mat. Quote for portion of Central Avenue that currently belongs to Steve Quist of Steve's Appliance is \$8,800.00 for the paving, and \$12,000.00 for the dirt work.
- b. Mike Nutter raised concerns regarding the two slides on the playground equipment at Bering Park. It was noted that Trustee, Larry Kuske, repaired the "big" slide a number of four years ago. Mike stated he feels both slides are beyond repair at this time and is concerned that someone could be injured on the equipment as it is now. LuAnn stated she will look into options.
- c. Public Works is to begin filling in the loading dock area with sand at the newly located Village Shop preparing for the Police Department to park a squad car in allotted bay.

- d. A unanimous Castellano/Kotval motion approved blacktop patching in the amount of \$8661.00 for designated areas on Dairyland Avenue, 4<sup>th</sup> Avenue, Bank Street, and Parkins Avenue.
- e. A unanimous Castellano/Owen motion approved crack sealing and infrared patch areas in the amount of \$19,912.00.
- f. Mike submitted information regarding the LRIP grant the Village received in the amount of \$8309.00 to be used for 1<sup>st</sup> Avenue. Project bid came in at \$28,108.75. It was decided that this project would need to be delayed and budgeted for in 2020. Mike stated that the Village has until the year 2021 to utilize the LRIP grant.

**LIBRARY REPORT:** Newly appointed Library Director, Bonnie Carl, announced she accepted the offered position. Bonnie informed that board that Jessica Bergman will also be increasing her hours to thirty (30) hours per week with the title of Youth Services. Bonnie also stated that Stephanie Fansler will continue to fill in hours as well. Bonnie then briefed the board members on the July Library reporting.

**CLERK/TREASURER REPORT:** None

**OLD BUSINESS:**

- a. Discussion of a new location for Milltown residents to seek shelter in case of a damaging storm. The previous designated location, Milltown Lutheran Church, is now closed due to poor building conditions. It was discussed that the newly renovated Library will be the designated storm shelter after completion. Instructions on who will be responsible for holding a key for opening the building will be discussed/decided when the building is completed.

**NEW BUSINESS:** None

**CONSENT AGENDA:** A unanimous Castellano/Kotval motion approved General check #30072 through #30158; and Payroll check #10214 through #10262.

**ADJOURN to CLOSED:** A unanimous Castellano/Kuske motion moved to closed session.

**CLOSED SESSION**

**ADJOURN to OPEN:** A unanimous Kuske/Owen motion approved moving into open session. A unanimous Kuske/Owen motion approved a loan for the Milltown Library CDBG project in the amount of \$537,000.00 with Sterling Bank; 3.85% fixed for 7 years on a 20-year amortization.

**ADJOURN:** A unanimous Kotval/Castellano motion adjourned the meeting.

Respectfully submitted this 13<sup>th</sup> day of August, 2019

Amy Albrecht  
Village Clerk/ Treasurer  
Milltown, WI