

**VILLAGE OF MILLTOWN
VILLAGE CAUCUS/REGULAR VILLAGE BOARD MEETING
JANUARY 8, 2018**

Meeting Minutes

• **6:00 p.m. - 2018 VILLAGE CAUCUS**

Caucus was convened at 6:00 p.m. at the Milltown Community Center. Chairperson present was Rick Fisher, and Clerk of caucus Amy Albrecht.

Nominations presented from the floor. Three (3) seats to be filled for Village Trustee with three nominations in total. Names appearing on the ballot are Joe Castellano (*incumbent*) nominated by Cindy Castellano/second by Les Sloper; Larry Kuske (*incumbent*) nominated by Joe Castellano/second by Glen Owen; and Les Sloper (*incumbent*) nominated by Toni Sloper/second by Ben Kotval. A motion made by Les Sloper/second by Joe Castellano closed the nominations for Village Trustee

The Spring Election will take place on April 3, 2018. Motion by Ben Kotval; second motion made by Larry Kuske to close 2018 caucus.

• **VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:15 p.m. by Village President, LuAnn White.

ROLL CALL: Present: Joe Castellano, Ben Kotval, Larry Kuske, Glenn Owen, Les Sloper, and LuAnn White. Absent: Erling Voss Also Present: Bea Volgren, Mike Nutter, Ed Collins, and Diana Virkus, Amy Albrecht.

APPROVAL OF MINUTES: A unanimous Kuske/Kotval motion approved the minutes of the December 11, 2017, meeting as prepared and presented.

APPROVAL OF AGENDA FOR JANUARY 8, 2018, VILLAGE BOARD MEETING: A unanimous Owen/Sloper motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS: None

POLICE REPORT: Chief Collins presented his report from December 2017; no further information to share

PUBLIC WORKS REPORT:

- a. Sue and Ted Michaelson were in attendance in regards to Sue's property at 408 Main Street E. Sue currently has a pending offer contingent on the Village arranging to bring city sewer to the curb of the property. Mike informed the Village Board that he is in contact with Cedar Corporation in regards to the engineering of this project. They will have to tap into the sewer line at 315 Main St E and bore under County Road G to reach the property. This project will be done and Michaelson's will still sell to the buyer with the agreement that this project will be completed at a later time.
- b. Mike updated the Village Board that NEI will be starting on the upgrade of the Main Street street lights beginning Wednesday, January 9, 2018, and to be completed by January 10, 2018.

LIBRARY REPORT: Library Director, Bea Volgren was in attendance to review December month end reporting. Bea did update the Village Board with an email from Rita from Cedar Corporation in regards to expanding the Library into a municipal building. Rita is in the process of putting together estimates for the project based on the space needs analysis that was done. Rita did state that after research, she does feel like a space/municipal building housing all departments would be a good fit in Milltown. She will be collecting more information with Patrick and Cory of Cedar Corp and will be providing estimates soon.

CLERK/TREASURER REPORT:

- a. A unanimous Kuske/Owen motion approved designating the Milltown Community Center as Polling Location for the 2018 election year: Special Election January 16, 2018; Spring Primary

February 20, 2018; Spring Election April 3, 2018; Partisan Primary August 14, 2018; and General Election on November 6, 2018.

- b. A unanimous Kuske/Kotval approved the Village Office to purchase twenty (20) hours at seventy five dollars (\$75) an hour of contracted IT hours with Connecting Point; Viper virus protection; and cloud backup.

OLD BUSINESS: Tabled topic from December 11, 2017, in regards to installing new windows and doors in the Village Office building. It was decided that Amy was ton contact Henry Studtmann to see if new parts/hardware could be ordered for the current windows. It was suggested by Les and Glenn that the windows seem sound and efficient, just new hardware is needed. It was also discussed that a cement handicap ramp would be better due to the location being along the alley and the chances of the ramp being ran into with a vehicle or plow. Les will be getting a quote in the spring form Randy Giller. Les stated he would put the new doors in.

NEW BUSINESS: *None*

CONSENT AGENDA: A unanimous Sloper/Owen motion approved General check #29002 through #29076; and Payroll check #9525 through #9560.

ADJOURN: A unanimous Sloper/Kotval motion made to adjourn.

Respectfully submitted this 9th day of January, 2018

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI