

Village of Milltown

Office of Clerk & Treasurer
89 Main Street West * P.O. Box 485 * Milltown, Wisconsin 54858
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Village President: LuAnn White
Trustees: Joe Castellano, Larry Kuske, Les Sloper, Erling Voss, Jeff Erickson
Amy Albrecht, Village Clerk/Treasurer ~ Diana Virkus, Utility Clerk

WELCOME!!

VILLAGE BOARD MEETINGS: Milltown Village Board meetings are held on the second Monday of each month at the Village Hall, 89 Main Street West. Meetings start at 6:30 p.m., unless posted otherwise. Meeting notices are posted at the Village Hall, Library, Post Office and Royal Credit Union.

ELECTIONS: All elections are held at the Milltown Community Center, located at 301 Second Avenue SW. Polls are open 7:00 a.m. until 8:00 p.m. Stop in at the Village Office for voter registration.

BUILDING PERMITS: Permits are required for all work to be done on existing buildings and all new construction. The Application to Begin Construction is available at the Village Clerk's Office. Fees are \$100.00 for a new commercial building; \$50.00 for a new residential building; and \$25.00 for all other permits. This is the only fee collected by the Village itself. However, in most cases, before construction can begin, inspection/approval must be granted by our Certified Building Inspector, Cliff Manwiller, who can be contacted at 715-554-0184. Mr. Manwiller charges his own fee for inspector services. After his inspection/approval of the building permit application, the actual building permit is issued by the Village Office.

GARBAGE: Garbage is collected on Wednesday (unless Wednesday is Christmas Day, then collection will be the following day, Thursday). Garbage must be put out curbside by 7:30 a.m. Garbage cans are required to be removed from the curbside collection point within 24 hours of pick up. Rates: 35 gal = \$37.00; 60 gal = \$43.00; 90 gal = \$50.50 (per quarter).

RECYCLING: Recycling is collected on the 1st and 3rd Wednesday (unless Wednesday is Christmas Day, then collection will be the following day, Thursday). Recycling must be put out curbside by 7:30 a.m. Plastics, only #1 & #2, tin cans, aluminum cans, glass jars and bottles may be put in the same container. **No window glass or light bulbs.** Newspaper only must be put in a separate container. Cardboard: must be flattened and bundled together. Large pieces must be cut up for easier handling. Recycling containers are not provided; you must provide your own. There is a recycling container for public use located at the Community Center as well. If you have any questions, please call the Village Office at 825-3258.

WATER / SEWER: Water meters are read quarterly. Included on the water/sewer statement is a quarterly charge for refuse, and fire protection. Water/sewer bills may be paid at the Village Clerks Office during business hours or use our drop box after hours.

REAL ESTATE TAXES: The first half or full payments of real estate taxes are due by January 31st, and are to be paid at the Village Clerk's Office or mailed to **Village of Milltown, PO Box 485, Milltown, WI 54858.** Make checks payable to Village of Milltown. **Please include a self-addressed stamped envelope for a receipt.** The second half is due July 31st and must be paid at the County Treasurer's office in Balsam Lake, or mailed to **Polk County Treasurer, 100 Polk County Plaza, Suite 150, Balsam Lake, WI 54810.** The Milltown Clerk's office will not accept the second half of property tax payments.

DOG LICENSES: Dog licenses are available at the Village Office. A Certificate of Rabies Vaccination by a licensed veterinarian is needed to obtain a license. A dog license will not be issued without proof of rabies vaccination. License Fee: Neutered or Spayed - \$3.00 each; all others - \$8.00 each. If you are sending payment via the mail or putting it in our drop box, **please include a self-addressed stamped envelope for the dog tag to be returned to you.**

If you have any questions or concerns, call the Village Clerk's Office at 715-825-3258.

Other contacts:

Telephone - Lakeland Communications, 825 Innovation Ave., Milltown, WI	715-825-2171
Electric - Northwestern WI Electric, 104 E. Oak St., Frederic, WI	715-327-4231
Gas - WE Energies (24 hr. Customer Service)	800-714-7777
Digger's Hotline	800-242-8511