

**VILLAGE OF MILLTOWN
VILLAGE CAUCUS/REGULAR VILLAGE BOARD MEETING
JANUARY 9, 2017**

Meeting Minutes

• **6:00 p.m. - 2017 VILLAGE CAUCUS**

Caucus was convened at 6:00 p.m. at the Milltown Community Center. Chairperson present was Rick Fisher, and Clerk of caucus Amy Albrecht. Nominations presented from the floor. One (1) nominated for Village President and whose name will appear on the ballot is Louise (LuAnn) White (*incumbent*) *nominated by Erling Voss/second by Glenn Owen*. A motion made by Ben Kotval/second by Glenn Owen to close the nominations for Village President.

Nominations presented from the floor. Three (3) seats to be filled for Village Trustee with three nominations in total. Names appearing on the ballot are Ben Kotval (*incumbent*) *nominated by John Sorenson/second by Larry Kuske*; Glenn Owen (*incumbent*) *nominated by LuAnn White/second by Les Sloper*; and Erling Voss (*incumbent*) *nominated by LuAnn White/second by Ben Kotval*. A motion made by Les Sloper/second by Erling Voss closed the nominations for Village Trustee

The Spring Election will take place on April 4, 2017. Motion by Ben Kotval; second motion made by Larry Kuske to close 2017 caucus.

• **VILLAGE BOARD MEETING**

CALL MEETING TO ORDER: Meeting was called to order at 6:15 p.m. by Village President, LuAnn White.

ROLL CALL: Present: Ben Kotval, Glenn Owen, Erling Voss, Joe Castellano, Les Sloper, Larry Kuske, and LuAnn White. Also Present: Bea Volgren, Mike Nutter, Ed Collins, and Diana Virkus, Amy Albrecht.

APPROVAL OF MINUTES: A unanimous Kuske/Owen motion approved the minutes of the December 12, 2016, meeting as prepared and presented.

APPROVAL OF AGENDA FOR JANUARY 9, 2017, VILLAGE BOARD MEETING: A unanimous Owen/Voss motion approved the agenda for tonight's meeting as prepared and presented.

COMMENTS/SUGGESTIONS FROM PRE-REGISTERED CITIZENS:

- a. Craig Carlson, Fire Chief for Milltown Fire Department, was in attendance to introduce himself as the new Fire Chief. Craig also presented to the board asking permission for the Village of Milltown to aid with equipment help when there is a need with fires within the Village limits. Craig presented insurance information, with John Sorenson, explaining that any liability would fall on the Milltown Fire Department under their Commandeered Property Endorsement, including personal injuries. A unanimous Voss/Kotval motion approved this request with the agreement that, if necessary, it would be addressed if the Fire Department needed equipment aid beyond normal working hours resulting in paying Village employees overtime rates.

POLICE REPORT:

- a. A unanimous Voss/Kuske motion approved increasing the squad loan from \$27,101 as originally stated, to \$27,919.

PUBLIC WORKS REPORT:

- a. Mike Nutter addressed concerns with businesses not maintaining the sidewalks in front of their place of business. Mike stated that ice has been a concern this winter and is noticing that even though businesses are shoveling, they are not putting salt on the sidewalks. It was decided that a letter would be send to all Main Street businesses and residents (residing along sidewalks) are to maintain all sidewalks in front of their properties including shoveling and salting. It was stated that the Village is responsible to maintain all "empty spaces" on Main Street.
- b. Mike addressed water line concerns at 227 Milltown Avenue. The resident currently has a water line less than the size of a pencil. There was a new curb stop put in years past; however, the Village

is responsible to hook up to this curb stop and gain access to this water line for this residence. Mike informed the board that it will be cost effective to bore under the Gandy Dancer, which Mike also gained permission from the County. The quote through Olson's Excavating came in at \$6215.00. It was asked of Mike to request quotes through Tjader Highstrom and Push. It was also asked that Mike consult with Cedar Corporation for suggestions/advice. Mike is to present LuAnn with information so the project can be started as soon as possible.

- c. Mike reviewed a bid he received via NEI to convert sixteen (16) light poles on Main Street to LED. The quote came in at \$606.62/pole; 20-year warranty; estimated rebate \$40/per pole via Focus on Energy; \$1650 cost savings per year. This item is tabled until the February 13, 2017, meeting.

LIBRARY REPORT: Library Director, Bea Volgren was in attendance to review December month end reporting. Circulation was down in December. The library currently has one computer down in which they are looking into purchasing a new one for Bea's desk, and moving her 'old' computer out for users. Sara Chistopherson will be attending the 4th Grade Unity Heritage Fair to promote the Milltown Public Library. Students will be given incentives to sign up for a card.

CLERK/TREASURER REPORT:

- a. A unanimous Voss/Owen motion approved designating the Milltown Community Center as Polling Location for the 2017 election year: Spring Primary February 21, 2017; Spring Election April 4, 2017.

OLD BUSINESS: None

NEW BUSINESS: None

CONSENT AGENDA: A unanimous Voss/Kotval motion approved General check #26214 through #26260; and Payroll check #8234 through #8272.

ADJOURN TO CLOSED: A unanimous Castellano/Owen motion approved adjourning to closed session. No decisions were made and the meeting was not reconvened into open.

ADJOURN: A unanimous Sloper/Kotval motion made to adjourn.

Respectfully submitted this 10th day of January, 2017

Amy Albrecht
Village Clerk/ Treasurer
Milltown, WI